

MINUTES - REGULAR MEETING

June 13th, 2011

Chairman Hansch called the meeting to order on the above mentioned date at 8:00 pm, at the Fire Commissioner's office at 434 Route 10, Whippany, NJ.

Commissioners present: M. Mihalko, Barz, J Mihalko, & Hansch

Absent: Comm. Cobane

Also Present: Chief Cortright & Township Committee Liaison George Coppola

At this time the Chairman read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the following newspapers: The Hanover Eagle and the Daily Record and filed with the clerk of the Township of Hanover and the Clerk of this Board.

MINUTES OF THE LAST MEETING

The chairman called for the acceptance of the pre-meeting minutes and the regular minutes from last month. One spelling correction will be made. (Behr – Bayer Pharmaceuticals). Comm. J. Mihalko made a motion to accept last month's minutes. The move was seconded by Comm. M. Mihalko and it was carried by the following vote:

AYES: M. Mihalko, Barz, J Mihalko, & Hansch

NAYS: None

ABSENT: Cobane

TREASURER'S REPORT

The following Treasurer's report was submitted. Comm. Hansch moved that we accept the Treasurer's Report. Comm. Barz seconded the move and it was carried by the following vote:

AYES: M. Mihalko, Barz, J Mihalko, & Hansch

ABSENT: Cobane

NAYS: None

General Checking Account #7859643244

TD Bank

Balance On Hand - April 30, 2011	\$66,652.87
May checks	(\$61,031.93)
PFRS - Pension Expense	(\$88.02)
Adjustment	

Deposits for the Month of May 2011

State of New Jersey	Uniform Fire Safety Act	\$7,040.80
Jersey Mikes	Permits & Fees	\$42.00
Bill Stewart Signs	Permits & Fees	\$42.00
Town of Morristown	Salamander Training	\$158.63
Hartz Mountain Industries	Permits & Fees	\$42.00
Whippany Park High School	Permits & Fees	\$42.00
Memorial junior School	Permits & Fees	\$42.00
State of New Jersey	State payment for Noreaster	\$473.54
Township of Hanover	District Taxes	\$208,587.50
Registration Fees		\$500.00

Interest - April	TD Bank	\$16.66
Interest - May	TD Bank	\$16.01

Balance on Hand, May 31, 2011 **\$222,536.06**

TD Bank Money Market

Balance on Hand April 30, 2011 **\$2,826.14**

Payroll Checking Account # 7859643251

TD Bank

Balance on Hand April 30, 2011 **\$747.12**

Active Assets Account #615 108684 107

Morgan Stanley/Smith Barney

Balance on Hand April 30, 2011 **\$705,751.53**

Checks Submitted This Month's Meeting \$67,129.55

CHIEF'S / FIRE OFFICIAL REPORT

Supplies, Equipment, and Maintenance

- Office supplies were purchased from Staples.
- Two SCBA masks were purchased from Fire Fighters.
- Minerva Cleaners cleaned and repaired 8 sets of gear.

Apparatus

- The rear light bar was installed on 201.

Training

- Training for June will be on the :
 - 11th Haz Mat
 - 21st Water Rescue
 - 28th Pumping refresher

Purchases

- I am requesting to purchase one Hydra Ram forcible entry tool to be used as part of the RIC team.

1.	Fire Fighter 1	\$1,488.50
2.	All Hands Fire Equipment	\$1,597.99

Quotes are on file in the Chiefs office

I am also requesting to purchase 5 sets of gear.

1.	Fire Fighter 1	\$ 8,450.00
2.	NJ State Contract price	\$ 11,456.25

Quotes are on file in the Chiefs office.

Fire Prevention

- Fifty-six (56) inspections / re-inspections were conducted last month and \$210.00 dollars in permits were collected.

EMS

- Fifty-six (56) calls were answered last month.

Fire

- For the month of May we responded to forty-six (46) emergencies.

Other Matters and Announcements

- One plan review was completed.
- We received a check from the State of New Jersey for \$473.54. This was the state's share of the reimbursement from the March 2010 Nor' Easter we have all ready received the federal governments share of \$1,420.63.
- Inspections for all establishments that have liquor licenses have been completed for the year.
- Our RIC team responded to East Hanover and Parsippany during the month of May.
- Tomorrow evening June 14th will be the Flag Retirement Ceremony at the American Legion.
- Steve Kaplan will be retiring on July 1st. Sean Donlon is the Acting Construction Official.
- The fireworks will be held on Friday July 1st with the rain date of the next clear night. I attended the yearly meeting with the town and Garden Sate Fireworks and it will be the same show as last year. Garden State is the same company as in the past years.
- Chief Desjadon from the Morristown Fire Department has retired. Morristown is in the process of conducting interviews to appoint a Chief.
- I was approached by the Town Arborist to assist with use of an engine to help water new plantings being put in on Woodland Avenue. A formal request will be made to the Board asking for their help in this matter.
- The Morristown Municipal Airport is in the process of changing their response plan emergencies at the Airport when it is finalized I will notify the Board and the membership.
- Ken Jubinski has completed Fire Fighter 1.
- Nick Tseles has completed EMT class and also the Fire Officer class.
- Tim and Jonathon Kelly will both be starting the Junior Fire Fighter class in the beginning of July.

A motion was made to accept the above Chief's /Fire Officials report and act on any approvals at the necessary time later in the meeting. This motion was made by Comm. J. Mihalko and was seconded by Comm. Hansch. It was carried by the following vote:

AYES: M. Mihalko, Barz, J Mihalko, Cobane & Hansch

ABSENT: Cobane

NAYS: None

CHIEF'S UPDATE: Will be heard at this point in the meeting, in the future.

- Last Treasurers report stated that one deposit was from the federal government and it is actually from the state. It will be corrected. It was from the Nor'easter.
- Tomorrow is the flag retiring ceremony at the Legion. The Fire Company will have a color guard on duty. Begins at dusk.
- Fireworks will be July 1st around 9:15.
- Ken Jubinski passed Firefighter One.
- Nick Tseles – passed his EMT class and Fire officer test.
- 19 Longview fire – letter from Chief is attached to these minutes. Some new procedures will be implemented. The Chief and other men attended the funeral of the fire victim. The victim's son stopped by and expressed his gratitude to the firefighters. He had already friended the department on Facebook and had seen the training we go through. He also thanked us in his eulogy.

COMMUNICATIONS

- Steve Kaplan is retiring
- Vision Equities – Environmental permits going forward
- Annual Conference on NJ Public employment labor relations
- NJ State Bar Association Labor Law Conference
- Whippany Rotary Club installation of Joe Cortright as president
- Minutes of NJ State Association of Fire Districts

COMMITTEE REPORTS

Personnel: Nothing at this time.

Building: Nothing at this time

Apparatus: Everything is good.

Insurance: Nothing at this time

Dinner: Nothing at this time.

Mementos: Nothing at this time.

First Aid / District #3: Comm. Barz reported that EMS responded to 56 calls this month. As of July 11th, our guys will still respond from 6 to 6 to calls on our side of town. Ron will find out more information as it comes.

Comm. J. Mihalko mentioned that there will be paper awards given out to some people in town who do things for us regularly. It's a way to say thank you. You'd be surprised how many people do things for the department.

LIASIONS:

Township: George Coppola reported:

People should be having their homes reevaluated by now.

He and Joe Giorgio are meeting with John Bonanne about the County and will have more information about that at the next meeting.

Concert Series – July 11, 18, & 25. District #3 will do the lighting and the 50/50 since it's on their side of town.

Fireworks will be on the 1st. 8 pm entertainment.

George said the township is looking for an answer from Bayer by July as to whether they'd be interested in the property. It would be great for everyone. The BASF site in Mt. Olive is their other choice.

Roads in Whippany are starting to get repaired. Reynolds is high on the priority list. There are 2 companies involved so nothing is decided yet.

Nye Avenue and Vincent Terrace will be done by August.

Bee Meadow – from Reynolds to Hillary Ct will be done with money from the state.

Troy Hills Rd – they're replacing water mains.

The Board congratulated George on his re-election.

FIRE COMPANY / RELOCATION PART OF THE MEETING

Nothing at this time.

OLD BUSINESS

Nothing at this time

NEW BUSINESS

At this time, the Chief stated that the Fire Company has requested the use of the apparatus for the parade in Chatham. Comm. J. Mihalko made a motion to allow the use of the apparatus. The motion was seconded by Comm. Hansch and passed by the following vote:

AYES: M. Mihalko, Barz, J Mihalko, Cobane & Hansch

ABSENT: Cobane

NAYS: None

The Chief has requested a Hydra-Ram tool. This will complete our RIC tool cache. The low price was from Firefighter One for \$1,488.50. A motion was made to approve this purchase by Comm. Hansch. It was seconded by Comm. J. Mihalko and passed by the following vote:

AYES: M. Mihalko, Barz, J Mihalko, Cobane & Hansch

ABSENT: Cobane

NAYS: None

The Chief has requested the purchase of another 5 sets of new gear that meet the state requirement. The low price was from Firefighter One for \$8,450.00. A motion was made to approve this purchase by Comm. Hansch. It was seconded by Comm. J. Mihalko and passed by the following vote:

AYES: M. Mihalko, Barz, J Mihalko, Cobane & Hansch

ABSENT: Cobane

NAYS: None

The Chief has been using a free First Responder program powered by Google. He has requested the purchase of some accessories to make the program accessible on a scene. For now, it will be in the Chief's vehicle and the first responding engine. He has requested 2 tablets @ \$600 each, accessories @\$160, and a monthly fee of \$40 which will be offset by the cell phone removal from the Assistant Chief and the Deputy Chief. This program will locate hydrants; hold Business Information sheets, Haz Mat information, show who is responding, hold call sheets, and many other beneficial applications. A motion was made by Comm. Barz to approve these purchases. The motion was seconded by Comm. Mike Mihalko and passed by the following vote:

AYES: M. Mihalko, Barz, J Mihalko, Cobane & Hansch

ABSENT: Cobane

NAYS: None

Comm. Mihalko suggested that the Wildwood trips be the next thing discussed at a future meeting.

PUBLIC PART OF THE MEETING

William Wodynski stated that the guys did a good job at the Longview Fire. Every firefighter there would have gone into that house. Unfortunately, nothing would have changed the outcome except getting there hours earlier.

Chief said that No reason was found – fire was ruled accidental.

Wodynski stated that you can see on the video that the guys stayed calm and the two departments worked together well.

Comm Hansch replied that it was a busy month – the Chevy's fire, Ridgedale, 2 car fires, and Longview. No one ever knows what's around the corner. And that's why we train.

There were 6 members of the public present.

BILLS

Comm. J. Mihalko moved that the following bills be paid. The move was seconded by Comm. Barz and was carried by the following vote:

AYES: M. Mihalko, Barz, J Mihalko, & Hansch

ABSENT: Cobane

NAYS: None

05/01/2011	eft	Board of Fire Commissioners	Payroll Taxes	-88.02
05/02/2011	4863	McNeil & Company	Insurance Premiums	-4,824.75
05/02/2011	4864	Shell Fleet	Fuel Vouchers	-866.07
05/02/2011	4865	ACE Com	#84	-114.00
05/02/2011	4866	Verizon Wireless	Utilities	-432.39
05/06/2011	4867	Coffee Lovers	Coffee	-165.49
05/06/2011	4868	Morristown Lumber	Operating Materials & Supplies	-103.98
05/06/2011	4869	Hartman Office Furniture	Operating Materials & Supplies	-13.50
05/06/2011	4870	Police & Firemen's Insurance Association	Police & Fire Insurance	-216.29
05/06/2011	4871	PSE&G	Utilities	-561.00
05/09/2011	4872	Liberty Mutual Insurance Group	Workers Compensation	-7,995.00
05/09/2011	4873	Fire Fighters Equipment Company Inc.	Operating Materials & Supplies	-358.80
05/09/2011	4874	Township of Hanover	Gasoline	-884.48
05/09/2011	4875	J C P & L	Utilities	-3.25
05/09/2011	4876	ACE Com	Car 201	-93.50
05/09/2011	4877	STAPLES CREDIT PLAN	Office Supplies	-54.92
05/09/2011	4878	Paul Perrello	Medical Benefits	-25.00
05/15/2011	eft	Board of Fire Commissioners	Payroll Taxes	14,299.31
05/16/2011	4879	Microsoft Corp / Technet	Membership Dues & Subscriptions	-249.00
05/16/2011	4880	Batteries Plus	Batteries	-42.72
05/16/2011	4881	Oxford Health Plan	Medical Benefits	-7,511.79
05/16/2011	4882	Morristown Memorial	Medical	-393.00
05/16/2011	4883	Minerva Cleaners	Gear Cleaning	-248.00
05/16/2011	4884	J C P & L	Utilities	-502.75
05/16/2011	4885	Finish Line Car Wash	Car Washes	-32.50
05/16/2011	4886	PSE&G	Utilities	-42.58
05/23/2011	4887	Shell Fleet	Fuel Vouchers	-1,905.89
05/23/2011	4888	J C P & L	Utilities	-203.63
05/23/2011	4889	Newark Beth Israel medical Center	Training and Education	-150.00
05/31/2011	4eft	Board of Fire Commissioners	Payroll Taxes	14,406.47
05/31/2011	4890	Robert Cobane	Operating Materials & Supplies	-350.00
05/31/2011	4891	Cablevision	Utilities	-244.02
05/31/2011	4892	Firefighter One, LLC	Operating Materials & Supplies	-12.00
05/31/2011	4893	NFPA/National Fire Protection Assoc	Membership Dues & Subscriptions	-150.00
05/31/2011	4894	All Jersey Garage Doors	Building Maintenance	-285.00
05/31/2011	4895	Horizon Blue Cross & Blue Shield of NJ	Dental	-447.30
05/31/2011	4896	Custom Bandag, Inc.	Engine 81	-209.00
05/31/2011	4897	Standard Insurance Co	Life Insurance	-1,570.40
05/31/2011	4898	Johnny's Pizza	Operating Materials & Supplies	-40.00
05/31/2011	4899	Office Equipment Finance Services	Copy Machine lease	-255.00
05/31/2011	4900	Paul Perrello	Medical Benefits	-20.00

05/31/2011	4901	Batteries Plus	Batteries	-23.98
05/31/2011	4902	Township of Hanover	Gasoline	-725.17
06/06/2011	4903	Politi Auto Parts	Other	-120.33
06/06/2011	4904	Police & Firemen's Insurance Association	Police & Fire Insurance	-216.29
06/06/2011	4905	PSE&G	Utilities	-561.00
06/06/2011	4906	VM Associates, Inc.	Professional Services	-5,200.00
06/08/2011	4907	Verizon Wireless	Utilities	-443.13
06/08/2011	4908	STAPLES CREDIT PLAN	Office Supplies	-122.73
06/08/2011	4909	Finish Line Car Wash	Car Washes	-29.00
06/08/2011	4910	Minerva Cleaners	Gear Cleaning	-602.50
06/13/2011	4911	State of New Jersey	Pension Expense	-26.21
06/13/2011	4912	Liberty Mutual Insurance Group	Workers Compensation	-2,999.00
06/13/2011	4913	Cain & Sons Fire Equipment Inc	Operating Materials & Supplies	-231.00
06/13/2011	4914	PSE&G	Utilities	-10.52
06/13/2011	4915	Batteries Plus	Batteries	-69.67
06/13/2011	4916	Witmer Associates, Inc	Gloves	-229.80
06/13/2011	4917	J C P & L	Utilities	-1,085.34
06/13/2011	4918	J C P & L	Utilities	<u>-102.22</u>
				-
				73,168.69

Comm. J. Mihalko made a motion to .adjourn. It was seconded by Comm. Hansch and passed by the following vote:

AYES: M. Mihalko, Barz, J Mihalko, & Hansch

ABSENT: Cobane

NAYS: None

The meeting was adjourned at 8:31.

Respectfully submitted,
Janet Gant-Hammond, Board Assistant