

## MINUTES - REGULAR MEETING

April 11, 2011

Chairman Hansch called the meeting to order on the above mentioned date at 8:00 pm, at the Fire Commissioner's office at 434 Route 10, Whippany, NJ.

Commissioners present: M. Mihalko, Barz, J Mihalko, Cobane & Hansch

Also Present: Chief Cortright & Township Committee Liaison George Coppola

At this time the Chairman read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the following newspapers: The Hanover Eagle and the Daily Record and filed with the clerk of the Township of Hanover and the Clerk of this Board.

### MINUTES OF THE LAST MEETING

The chairman called for the acceptance of the pre-meeting minutes and the regular minutes from last month. Comm. J. Mihalko made a motion to accept last month's minutes with one correction – the number of years in her term. The move was seconded by Comm. Hansch and it was carried by the following vote:

AYES: M. Mihalko, Barz, J Mihalko, Cobane & Hansch

NAYS: None

### TREASURER'S REPORT

The following Treasurer's report was submitted. Comm. Cobane moved that we accept the Treasurer's Report. Comm. Hansch seconded the move and it was carried by the following vote:

AYES: M. Mihalko, Barz, J Mihalko, Cobane & Hansch

NAYS: None

### **General Checking Account #7859643244**

#### **TD Bank**

Balance On Hand - February 28, 2011	<b>\$18,129.29</b>
March checks	(\$142,228.29)
Pension Expense / Payroll	(\$56.33)

### Deposits for the Month of March 2011

M. Alfieri	Penalty 212	\$500.00
M. Alfieri	Penalty 212-A	\$500.00
Hanover Sewerage Auth	Permits & Fees	\$1,036.00
Township of Hanover	District taxes	\$208,587.50
Peter Smith Construction	Permits & Fees	\$84.00
Wise Guys	Permits & Fees	\$42.00
Registration Fees		\$5,125.00
Void - Police & Fire Insurance	Check # 4754	\$25,494.00
Interest	TD Bank	\$11.80

**Balance on Hand, March 31, 2011**

**\$117,224.97**

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**TD Bank Money Market**

Balance on Hand March 31, 2011

**\$2,825.79**

**Payroll Checking Account # 7859643251**

**TD Bank**

Balance on Hand March 31, 2011

**\$746.93**

**Active Assets Account #615 108684 107**

**Morgan Stanley/Smith Barney**

Balance on Hand March 31, 2011

**\$705,734.70**

Checks Submitted This Month's Meeting

\$148,388.77

**CHIEF'S / FIRE OFFICIAL REPORT**

Supplies, Equipment, and Maintenance

- Office supplies were purchased from Staples.
- Safety equipment and misc. supplies were purchased from Grainger.
- Fire Fighters repaired one SCBA bottle and also a hose fitting.
- State Line Fire and Safety repaired our Hurst Cutters.
- Misc. supplies were purchased from Politi Auto Parts.
- Maintenance was performed on the Genie Lift and it also received the yearly OSHA certification.

Apparatus

- Unit 202 had the windshield replaced.

Training

- Training for April will be on the:
  - 19<sup>th</sup> Fire Alarm Systems
  - 26<sup>th</sup> Haz Mat

Purchases

- I am requesting to purchase an additional light bar/arrow stick for the back of Unit 201 to provide better visibility and assist with traffic control.

1.	Ace Com	\$589.00
2.	Warnock	\$770.00

Prices include parts and labor.

Quotes are on file in the Chief's Office.

Fire Prevention

- Twenty-two (22) inspections / re-inspections were conducted last month and \$1,162.00 dollars in permits were collected.

EMS

- Fifty-five (55) calls were answered last month.

Fire

- For the month of March we responded to forty-six (46) emergencies.

Other Matters and Announcements

- As of April 4<sup>th</sup> we had 194 of 225 Non-LHU businesses have paid their bills. The total collected is \$15,350.00 total amount billed was \$18,625.00.
- The JCC is in the process of talking to the township for future expansion at their facility. They are looking to add 119 units. I provided Committeeman Copolla with a report he requested evaluating the number of

calls that we have responded to there and also a prediction of what type of impact the additional units would be on our department.

- Both Morristown and Morris Township Fire Department's are on the County system as of Tuesday April 5, 2011.
- Chief Davidson and I have begun to update our FCC License to be in compliance with Narrowbanding. We are also looking into a web based computer program that will store our entire department SOG's and members can also have access to them and view updates.
- I have not yet been informed of a rescheduled meeting regarding the Communication Center.
  
- I recognized a problem with communication while we were responding to the chimney fire in Cedar Knolls two weeks ago. There were missed messages and assignments coming from the Incident Commander to incoming/arriving apparatus. In an effort to resolve these issues we are looking into a head set system for the apparatus that would be tied into our radios. Further information will be here for next month's meeting.
- We have a new Junior member joining tomorrow evening. There will be a personnel Meeting at 7:30 pm.
- We have been asked to participate with East Hanover in their yearly OEM exercise with our Haz Mat team. Further details to follow.
- We conducted a "Table Top Exercise" and also a "Functional Drill" with the elementary and middle schools regarding their "Emergency Evacuation Plans" for offsite evacuation of the students and faculty. In June we will be conducting an "Actual Drill" where the students will actually evacuate the schools and get on busses and be transported to their specified sheltered areas.
- Ian spoke with Dr. George Manis about remaining our pre Hospital Medical Director. He said he would continue to do so. Attached is a Resolution.
- I also want to appoint as our Medical Providers Corporate Health Services, Atlantic Health Systems and Access Health Systems. Attached is a Resolution. Both of these services would be under "Professional Services".

A motion was made to accept the above Chief's /Fire Officials report and act on any approvals at the necessary time later in the meeting. This motion was made by Comm. Cobane and was seconded by Comm. J. Mihalko. It was carried by the following vote:

AYES: M. Mihalko, Barz, J Mihalko, Cobane & Hansch

NAYS: None

## **COMMUNICATIONS**

- Article about shaving – Law says you have to shave once in a 24 hour period.
- Article about spending on equipment & apparatus in some Long Island townships.
- A thank you letter from George Coppola for the Fire Co. response to an emergency call at his home.

## **COMMITTEE REPORTS**

**Personnel:** Contract negotiations starting. 2 Junior members starting.

**Building:** New light and timer are working. Thank you to Firefighter Wodynski.

**Apparatus:** Windshield on 202 was cracked and replaced. A few odds and ends on other vehicles are being taken care of also.

**Insurance:** Being looked into. More discussions to follow.

**Dinner:** Nothing

**Mementos:** Plaques have been corrected and handed out.

**First Aid:** Comm. Barz reported that EMS responded to 55 calls this month. Cedar Knolls is not ready to go to billing yet. Asked for 3 more months to implement the program.

## **LIASIONS:**

**Township:** Community meeting tomorrow.

## **FIRE COMPANY / RELOCATION PART OF THE MEETING**

Fred Brunner – we're still working on it. The signed agreement is still in the works – that's the only thing we're waiting for. We're making slow headway with developer.

We have to get the agreement soon or we have to go out to rebid. Tomorrow Sam gets memorialization for Whippany Village and that includes our subdivision so that part will be taken care of.

Our attorneys have been working back and forth diligently for the last 2 weeks. Maybe they should have been that for the last 2 months.

George Coppola – mentioned that we've given him all the breaks he asked for. What does he want? He is stalling on the whole thing.

Comm. Barz questioned at what point do we kiss him goodbye?

Fred answered that it's not hurting us more to wait a little longer – if things start to move.

George said that the blight on Route 10 hasn't gotten any better. The town has approved everything Sam wanted – even the most recent variances. Now he's building it piecemeal. He needs to clean up the area and get going. The Planning Board should be getting on him too.

Fred is concerned that he will drag his feet on the site work. We can't afford to do it ourselves. The whole deal would be off.

George – Also, if he starts moving on Lucent, he'll lose sight of Whippany Village. George's suggestion is that the Fire Company shows up at the next town meeting asking the Town Committee to put pressure on the developer. We have to keep at them so they keep at Sam.

## **OLD BUSINESS**

The electric bill has been looked at. It turns out that it's actually cheaper this year than the same time period last year.

## **NEW BUSINESS**

At this time, two resolutions were introduced. One was naming the Medical provider for Fire District No. 2 as Atlantic Health. The other names Dr. George Manis as our Medical Advisor. A motion was made by Comm. Barz to accept both of these resolutions. It was seconded by Comm. J. Mihalko and passed by the following vote:

AYES: M. Mihalko, Barz, J Mihalko, Cobane & Hansch

NAYS: None

Both resolutions are attached to these minutes.

The Chief has requested a light bar/arrow stick for the rear of Vehicle 201 to provide better visibility and assist with traffic control. The low bid was from Ace Com for \$589.00. Comm. M. Mihalko made a motion to approve this request. It was seconded by Comm. Cobane and passed by the following vote:

AYES: M. Mihalko, Barz, J Mihalko, Cobane & Hansch

NAYS: None

A discussion was held about the cleaning of the AC filters in this building. Comm. Barz offered to check on the filters and change them. He said that if Freon is involved, then we need a license to change it. But if the air is cold, it's fine.

## PUBLIC PART OF THE MEETING

George Coppola thanked everyone again for the emergency call at his home. He praised the EMT and Firefighters' quick response and courtesy.

There is a Communications meeting tomorrow night. George reported that they have a gentleman coming in to try to do something about the costs of converting the radios. It's a couple of hundred thousand dollars. If anyone can do better, he will be heard from.

George reported: The JCC is supposed to have given a \$10,000 donation to the town. They now want to add 119 units. We have an agreement with them for 5 years. We need it to go longer – for the length of the loan they will need. He wants to see it in writing and it should be reevaluated every 5 years. Now's when we can negotiate. After it's all in – it's a moot point.

There were 7 members of the public present.

## **BILLS**

Comm. Cobane moved that the following bills be paid. The move was seconded by Comm. J. Mihalko and was carried by the following vote:

AYES: M. Mihalko, Barz, J Mihalko, Cobane & Hansch

NAYS: None

02/03/2011	4723	Domb Lighting & Electrical Supply	Operating Materials & Supplies	-52.02
02/03/2011	4724	Coffee Lovers	Coffee	-413.83
02/03/2011	4725	Fire Fighters Equipment Company Inc.	repairs & Maintenance	-266.50
02/03/2011	4726	Johnny's Pizza	Operating Materials & Supplies	-63.02
02/03/2011	4727	Rios' Engraving	Engraving	-20.00
02/03/2011	4728	About Me	Operating Materials & Supplies	-860.00
02/03/2011	4729	Drew Scelba	Computers	-150.00
02/03/2011	4730	Paul Perrelo	Medical Benefits	-5.00
02/03/2011	4731	Verizon Wireless	Utilities	-439.67
02/03/2011	4732	CONFINED SPACE SERVICES	Training and Education	-200.00
02/03/2011	4733	Lifesavers, Inc.	Training and Education	-478.91
02/03/2011	4734	Lakewood Communications	Computers	-269.00
02/03/2011	4735	Firefighter One, LLC	Operating Materials & Supplies	-215.20
02/03/2011	4736	Cablevision	Utilities	-244.02
02/03/2011	4737	Board of Fire Commissioners District No.	EMS Services	-17,500.00
02/03/2011	4738	Florham Park Hardware	Operating Materials & Supplies	-12.98
02/03/2011	4740	McNeil & Company	Insurance Premiums	-4,825.00
02/03/2011	4739	Daily Record	Advertising	-41.76
02/03/2011	4741	Morristown Memorial	Medical Benefits	-826.00
02/07/2011	4742	Shell Fleet	Fuel Vouchers	-702.22
02/07/2011	4743	Brunners Garage	Utility 85	-280.32
02/07/2011	4744	Finish Line Car Wash	Car Washes	-32.50
02/07/2011	4745	Politi Auto Parts	Other	-25.69
02/07/2011	4746	STAPLES CREDIT PLAN	Office Supplies	-720.43
02/07/2011	4747	Janet Gant-Hammond	Office Supplies	-89.73
02/08/2011	4748	Robert Cobane	Office Supplies	-9.64
02/08/2011	4749	Police & Firemen's Insurance Association	Police & Fire Insurance	-216.00

02/08/2011	4750	PSE&G	utilities	-856.66
02/14/2011	4751	Firefighter One, LLC	Operating Materials & Supplies	-1,110.18
02/14/2011	4752	About Me	Operating Materials & Supplies	-199.00
02/14/2011	4753	J C P & L	utilities	-862.24
02/14/2011	4754	Police & Firemen's Insurance Association	Police & Fire Insurance	-25,494.00
02/14/2011	4755	Witmer Associates, Inc	Helmets	-76.00
02/14/2011	4756	Parker Publications	Advertising	-169.06
02/14/2011	4757	Township of Hanover	Operating Materials & Supplies	-650.59
02/14/2011	4758	Batteries Plus	Batteries	-14.94
02/14/2011	4759	Fire Fighters Equipment Company Inc.	Operating Materials & Supplies	-1,166.07
02/14/2011	4760	Shell Fleet	Fuel Vouchers	0.00
02/14/2011	4761	Do-It-Yourself, Inc.	Engine 83	-74.39
02/14/2011	eft	Board of Fire Commissioners	payroll	-15,115.94
02/19/2011	4762	STEPHEN GOLDBLATT	Elections	-175.00
02/19/2011	4763	Elizabeth Lori	Elections	-125.00
02/19/2011	4764	Patricia Cobane	Elections	-125.00
02/19/2011	4765	Joseph Makowski	Elections	-125.00
02/23/2011	4766	Cablevision	Utilities	-244.02
02/23/2011	4767	Office Equipment Finance Services	Copy Machine lease	-255.00
02/23/2011	4768	Horizon Blue Cross & Blue Shield of NJ	Dental	-447.30
02/23/2011	4769	Oxford Health Plan	Medical Benefits	-7,511.79
02/23/2011	4770	Robert Cobane	Elections	-31.00
02/23/2011	4771	CF Services	Engine 81	-120.00
02/23/2011	4772	Morris Cty Fire Prevention Assoc. Inc.	Membership Dues & Subscriptions	-210.00
02/23/2011	4773	D & R Car Tops	Engine 83	-100.00
02/23/2011	4774	Parker Publications	Advertising	-125.34
02/23/2011	4775	Shell Fleet	Fuel Vouchers	-695.36
02/23/2011	4776	Township of Hanover	Diesel	-107.09
02/23/2011	4777	GRAINGER	Operating Materials & Supplies	-484.22
02/23/2011	4778	Standard Insurance Co	Life Insurance	-1,510.00
02/28/2011	eft	Board of Fire Commissioners	payroll	-14,145.05
02/28/2011	4779	Ian Bell	Boots	-10.43
02/28/2011	4780	Batteries Plus	Batteries	-55.95
02/28/2011	4781	MCA AFC	Membership Dues & Subscriptions	-25.00
02/28/2011	4782	Parker Publications	Advertising	0.00
02/28/2011	4783	Election Graphics, Inc.	Elections	-375.00
03/07/2011	4784	NJ Press / Media Solutions	Advertising	-53.20
03/07/2011	4785	Culligan	Water	-12.40
03/07/2011	4786	STAPLES CREDIT PLAN	Office Supplies	-90.96
03/07/2011	4787	Finish Line Car Wash	Car Washes	-32.50
03/07/2011	4788	Florham Park Hardware	Operating Materials & Supplies	-34.05
03/07/2011	4789	Verizon Wireless	Utilities	-437.25
03/07/2011	4790	POSTMASTER	Office Supplies	-88.00
03/09/2011	4791	J C P & L	Utilities	-800.12
03/09/2011	4792	PSE&G	Utilities	-570.00
03/09/2011	4793	Liberty Mutual Insurance Group	Workers Compensation	-3,746.00
03/09/2011	4794	Township of Hanover	Gasoline	-539.28
03/09/2011	4795	Police & Firemen's Insurance Association	Police & Fire Insurance	-216.29
03/09/2011	4796	Same Day Transportation Specialists	Elections	-95.00

03/14/2011	4797	Shell Fleet	Fuel Vouchers	-678.41
03/14/2011	4798	Continental Fire & Safety	Operating Materials & Supplies	-102.00
03/14/2011	4799	PSE&G	Utilities	-207.65
03/14/2011	4800	Township of Hanover	Diesel	-236.75
03/14/2011	4801	All Jersey Garage Doors	Building Maintenance	-150.00
03/14/2011	4802	CF Services	Engine 82	-261.00
03/14/2011	4803	Batteries Plus	Batteries	<u>-25.99</u>
				-
				110,127.91

Comm. Cobane made a motion to .adjourn. It was seconded by Comm. J. Mihalko and passed by the following vote:

AYES: M. Mihalko, Barz, J Mihalko, Cobane & Hansch

NAYS: None

The meeting was adjourned at 8:36.

Respectfully submitted,  
Janet Gant-Hammond, Board Assistant