

MINUTES - REGULAR MEETING

February 14, 2011

Chairman Hansch called the meeting to order on the above mentioned date at 8:00 pm, at the Fire Commissioner's office at 434 Route 10, Whippany, NJ.

Commissioners present: M. Mihalko, Barz, J Mihalko, Cobane & Hansch

Also Present: Chief Cortright & Township Committee Liaison George Coppola

At this time the Chairman read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the following newspapers: The Hanover Eagle and the Daily Record and filed with the clerk of the Township of Hanover and the Clerk of this Board.

MINUTES OF THE LAST MEETING

The chairman called for the acceptance of the pre-meeting minutes and the regular minutes from last month. Comm. J. Mihalko made a motion to accept last month's minutes, with one correction to be made. The move was seconded by Comm. Barz and it was carried by the following vote:

AYES: M. Mihalko, Barz, J Mihalko, Cobane & Hansch

NAYS: None

TREASURER'S REPORT

The following Treasurer's report was submitted. Comm. Cobane moved that we accept the Treasurer's Report. Comm. J. Mihalko seconded the move and it was carried by the following vote:

AYES: M. Mihalko, Barz, J Mihalko, Cobane & Hansch

NAYS: None

General Checking Account #7859643244

TD Bank

Balance On Hand - December 31, 2010	\$70,482.76
January checks	(\$55,298.05)

Deposits for the Month of January 2011

Void Check 4627 - Musarra	Reimbursement of expenses	\$224.55
Barclay capital	Permits & Fees	\$497.00
Mechanical Solutions	Permits & Fees	\$42.00
Cadbury Adams	Permits & Fees	\$42.00
Cadbury Adams	Permits & Fees	\$497.00
Cadbury Adams	Permits & Fees	\$497.00
State of New Jersey	Uniform Fire Safety Act	\$10,021.37
McNeil Insurance	duplicate payment	\$359.71
A Ferraiuolo	Permits & Fees	\$84.00
FEMA - Stafford Act	Grant revenue	\$1,420.63
Township of Hanover	False alarms - December	\$800.00
Steris	Permits & Fees	\$42.00
Steris	Permits & Fees	\$497.00
Pak-Tracker Training OT Reimbursement	Misc Income	\$691.84

Interest TD Bank \$17.92

Balance on Hand, January 31, 2011 **\$30,918.73**

TD Bank Money Market

Balance on Hand January 31, 2011 **\$2,825.10**

Payroll Checking Account # 7859643251

TD Bank

Balance on Hand January 31, 2011 **\$746.84**

Active Assets Account #615 108684 107

Morgan Stanley/Smith Barney

Balance on Hand January 31, 2011 **\$780,698.81**

Checks Submitted This Month's Meeting \$131,444.64

CHIEF'S / FIRE OFFICIAL REPORT

Supplies, Equipment, and Maintenance

- Batteries were purchased from Batteries Plus.
- Office supplies were purchased from Staples.
- One multi gas meter was sent to the factory for repairs.
- Fire Fighters repaired 3 packs.

Apparatus

- Engine 81 had a rear flat tire repaired by Custom Bandag.
- Unit 85 had the right front brake caliper and hose assembly replaced at Brunner's Garage.

Training

- Training for February will be on the:
 - 15th will be Blood Bourne/Right to Know
 - 16th at 10 am Blood Bourne/Right to Know
 - 22nd Haz Mat

Purchases

- No purchase requests.

Fire Prevention

- Twenty nine (29) inspections / re-inspections were conducted last month and \$2,072.00 dollars in permits were collected.

EMS

- Fifty-two (52) calls were answered last month.

Fire

- For the month of January we responded to 43 emergencies.

Other Matters and Announcements

- Michael Cowley had his knee surgery, completed rehab and is back in service.
- All Non LHU businesses were sent an invoice for the 2011 registration.
- All property owners who have a hydrant on their property were sent a letter asking them to shovel the hydrants on their property.

- The end of the year inspection report was filed with the state. Josh Makowski was instrumental in filling out and compiling all of the information for this report.
- The yearend percentages were turned into Ken Schleifer for the Relief Association.
- LOSAP has been completed.
- Currently we have 2 members in FF 1. Ken Jubinski and Glen Molchan. Nick Tseles is currently taking Fire Officer and EMT.
- I would like to point out the members who over the past month helped out with shoveling out of the hydrants: Jon and Tim Kelly, AJ Cunder, Steve Willans, Tim Langdon. If I forgot anyone I apologize.

A motion was made to accept the Chief's /Fire Officials report and act on any approvals at the necessary time later in the meeting. This motion was made by Comm. Cobane and was seconded by Comm. J. Mihalko. It was carried by the following vote:

AYES: M. Mihalko, Barz, J Mihalko, Cobane & Hansch

NAYS: None

COMMUNICATIONS

- Hanover Eagle – Will charge us additional fees if advertising not submitted by computer.
- Project Graduation – asking for donation, which, as a public entity, we cannot give.
- Association of Fire District minutes – copy given to each Commissioner.

At this time the Chairman thanked Secretary Cobane for getting all the budget paperwork down to the state and taking care of all the budget matters.

COMMITTEE REPORTS

Personnel: Michel Cowley is back

Building: No timer on light. Woody looking into it.

Apparatus: Nothing at this time.

Insurance: Working on it. More discussion to follow.

Dinner: Nothing

Mementos: Plaques will be corrected and correct names put on them.

At this time, past Commissioner Frank DeMaio stated that he not only would like his corrected, but that he would also like something added on it about his role in the EMS program. He thanked the Board for the plaque.

Past Commissioner Bob Johnston was presented with his plaque also and stated that he would accept his the way it is – not necessary to change it.

First Aid: Comm. Barz reported that EMS responded to 52 calls this month. As of April 1st, Cedar Knolls is going full time paid under state regulations.

LIASIONS:

Township: County dispatch. We still need more information. George Coppola stated that for this to be effective – they want Fire AND police – all calls.

George is working with the Chiefs – on radios – costs, etc...

It is \$227,000 to join up.

Chief Gallagher is concerned and wants to keep 911. George will sit with the county and the Chief of Police. They will try to determine what is nice to have and what is necessary to have.

We're going to get hit from the County with taxes to pay for this anyway. They have to know by June or July if we're going on. Dover is going on July 1st. We have to know by mid-year what we're going to do. They will also be a yearly charge but they're not sure what it will be yet.

Ron Barz – Once all the towns are on it, it will become a tax issue.

Chief – There will also be a \$200 per radio fee yearly to pay for maintenance, repeaters, etc...

George – even if we give the OK, it will still take time to do. By 2013, we'll be locked out.

FIRE COMPANY PART OF THE MEETING

Congratulations to Fred Brunner for being named Fireman of the Year at our yearly dinner. And a thank you to Tom Rebyak and Committee for a great dinner dance.

Pre-Bid meeting is Wed., February 19th.
The Fire Company has the agreement for our perusal.

RELOCATION

Bids were pushed back to March 2nd. They will be opened then. This will give the bidders ample time to see the changes and bid accordingly.

So, everything on the timeline is pushed back about 2 weeks. At end of April or May, we should be getting started.

Fred met with Ross & Sam and finished up any final sticking points on the land swap. They got a little extra room by the cell tower – nothing big.

The finance subcommittee met with the bank and took them the Fire Service Agreement that was signed between the company and the Commissioners and got that whole process started. The bank needs the bids opened and the land swap agreement in order to go forward.

Henry asked - Now that Lucent is going to Sam, is there any talk of using that property?

Fred answered that past surveys indicate that we should be here. At the meeting with Vision, they said that they are partners with another developer on the Lucent sale – they are not the sole owners. These are 2 different projects that stand for themselves. Don't think it would work. Unless it was right on Whippany Road and Sam won't be giving us his frontage – that's prime property.

Fred said that there were 20 bidders and 1 withdrew so 19 total.

Ross & Sam are coordinating with our architect on the site work also. There is some overlapping and they are determining who is responsible for what.

OLD BUSINESS

The Budget is done.
The Firehouse Agreement is done.

Registration fees – They are coming in now. \$18,800 billed. About a third are in so far. Cedar Knolls is billing theirs monthly – as they inspect.

NEW BUSINESS

- Joe put forth the Rapid Intervention Crew – (RIC) guidelines. A Committee came up with the best practice guidelines on how the RIC will operate in the County of Morris. If we ever have to work with Denville say, or any other town at some point, we'll all have been trained under the same guidelines. The minimum training and requirements are all in there.

A motion was made to accept these guidelines and follow them. The motion was made by Comm. Hansch. It was seconded by Comm. J. Mihalko and passed by the following vote:

AYES: M. Mihalko, Barz, J Mihalko, Cobane & Hansch

NAYS: None

Snow – The Chief reported that some of the young guys went out and cleared hydrants for us. He wanted to thank them.

He also sent letters to those people with hydrants on their property asking for them to be cleared. Most were helpful. The DPW buries some and Joe will call them to get them dug out. This was just being proactive on our part.

- A motion was made to approve a request for an apparatus to be used for the St. Patrick's Day Parade in Morristown. The motion was made by Comm. J. Mihalko and seconded by Comm. Cobane. The motion passed by the following vote:

AYES: M. Mihalko, Barz, J Mihalko, Cobane & Hansch

NAYS: None

- A motion was made to approve a Resolution to buy gas from the Township for another 5 year period. This motion was made by Comm. M. Mihalko and seconded by Comm. J. Mihalko. It passed by the following vote:

AYES: M. Mihalko, Barz, J Mihalko, Cobane & Hansch

NAYS: None

PUBLIC PART OF THE MEETING

Mike Mihalko thanked the guys for responding quickly and neatly to the fire call at his house this month. He also thanked them for the dinner dance.

Someone commented that Jack Alderton, Chief of the Morris County Fire Academy and Morris County Fire Coordinator, made a nice speech at the dinner dance, complementing our department.

There were 8 members of the public present.

BILLS

Comm. Cobane moved that the following bills be paid. The move was seconded by Comm. J. Mihalko and was carried by the following vote:

AYES: M. Mihalko, Barz, J Mihalko, Cobane & Hansch

NAYS: None

01/03/2011	4681	Cablevision	Utilities	-486.58
01/10/2011	4689	J C P & L	Utilities	-834.13
01/10/2011	4690	Paul Perrelo	Medical Benefits	-5.00
01/10/2011	4691	Concern	Membership Dues & Subscriptions	-500.00

01/10/2011	4692	PSE&G	Utilities	-465.00
01/10/2011	4693	Hanover Sewerage Authority	Utilities	-101.65
01/10/2011	4694	Ian Bell	Recognitions	-79.59
01/10/2011	4695	Township of Hanover	Gasoline	-782.53
01/10/2011	4696	Gann Law Books	Membership Dues & Subscriptions	-166.50
01/10/2011	4697	Moore Medical	Medical Supplies	-37.93
01/10/2011	4698	Hanover Twp Bureau of Fire Prevention	Joint Purchase Agreements	-1,500.00
01/13/2011	4699	NJ Motor Vehicle Commission	Membership Dues & Subscriptions	-150.00
01/13/2011	4700	NJ Motor Vehicle Commission	Membership Dues & Subscriptions	0.00
01/13/2011	4701	Police & Firemen's Insurance Association	Police & Fire Insurance	-216.29
01/13/2011	4702	J C P & L	utilities	-131.18
01/13/2011	4703	First Responder Newspaper	Membership Dues & Subscriptions	-80.00
01/13/2011	4704	PSE&G	Utilities	-236.55
01/15/2011	eft	Board of Fire Commissioners	Payroll	-14,348.70
01/17/2011	4705	Oxford Health Plan	Medical Benefits	-15,023.58
01/17/2011	4706	Do-It-Yourself, Inc.	Operating Materials & Supplies	-1,175.00
01/17/2011	4707	Whippany Rotary Club	Membership Dues & Subscriptions	-182.00
01/17/2011	4708	Fire Fighters Equipment Company Inc.	Hoses	-707.38
01/20/2011	4709	Witmer Associates, Inc	Helmets	-521.99
01/20/2011	4710	Parker Publications	Advertising	-48.72
01/24/2011	4712	Fire Fighters Equipment Company Inc.	SCBA Repair	-79.80
01/24/2011	4713	Batteries Plus	Batteries	-468.30
01/24/2011	4714	Horizon Blue Cross & Blue Shield of NJ	Dental	-447.30
01/24/2011	4715	Standard Insurance Co	Life Insurance	-1,464.70
01/24/2011	4716	Paul Perrelo	medical benefits	-26.40
01/24/2011	4717	NJ Career Chiefs Association	Membership Dues & Subscriptions	-250.00
01/24/2011	4718	Office Equipment Finance Services	Copy Machine lease	-255.00
01/24/2011	4719	Janet Gant-Hammond	Office Supplies	-46.99
01/24/2011	4720	POSTMASTER	Office Supplies	-132.00
01/31/2011	eft	Board of Fire Commissioners	payroll	-14,347.26
02/03/2011	4723	Domb Lighting & Electrical Supply	Operating Materials & Supplies	-52.02
02/03/2011	4724	Coffee Lovers	Coffee	-413.83
02/03/2011	4725	Fire Fighters Equipment Company Inc.	repairs & Maintenance	-266.50
02/03/2011	4726	Johnny's Pizza	Operating Materials & Supplies	-63.02
02/03/2011	4727	Rios' Engraving	Engraving	-20.00
02/03/2011	4728	About Me	work wear: career & volunteer	-860.00
02/03/2011	4729	Drew Scelba	Computers	-150.00
02/03/2011	4730	Paul Perrelo	Medical Benefits	-5.00
02/03/2011	4731	Verizon Wireless	Utilities	-439.67
02/03/2011	4732	CONFINED SPACE SERVICES	Training and Education	-200.00
02/03/2011	4733	Lifesavers, Inc.	Training and Education	-478.91
02/03/2011	4734	Lakewood Communications	Computers	-269.00
02/03/2011	4735	Firefighter One, LLC	Operating Materials & Supplies	-215.20
02/03/2011	4736	Cablevision	Utilities	-244.02
02/03/2011	4737	Board of Fire Commissioners District No.	EMS Services	-17,500.00
02/03/2011	4738	Florham Park Hardware	Operating Materials & Supplies	-12.98
02/03/2011	4740	McNeil & Company	Insurance Premiums	-4,825.00
02/03/2011	4739	Daily Record	Advertising	-41.76

02/03/2011	4741	Morristown Memorial	Medical Benefits	-826.00
02/07/2011	4742	Shell Fleet	Fuel Vouchers	-702.22
02/07/2011	4743	Brunners Garage	Utility 85	-280.32
02/07/2011	4744	Finish Line Car Wash	Car Washes	-32.50
02/07/2011	4745	Politi Auto Parts	Other	-25.69
02/07/2011	4746	STAPLES CREDIT PLAN	Office Supplies	-720.43
02/07/2011	4747	Janet Gant-Hammond	Office Supplies	-89.73
02/08/2011	4748	Robert Cobane	Office Supplies	-9.64
02/08/2011	4749	Police & Firemen's Insurance Association	Police & Fire Insurance	-216.00
02/08/2011	4750	PSE&G	utilities	-856.66
02/14/2011	4751	Firefighter One, LLC	repairs & Maintenance	-1,110.18
02/14/2011	4752	About Me	work wear: career & volunteer	-199.00
02/14/2011	4753	J C P & L	utilities	-862.24
02/14/2011	4754	Police & Firemen's Insurance Association	Police & Fire Insurance	-25,494.00
02/14/2011	4755	Witmer Associates, Inc	Helmets	-76.00
02/14/2011	4756	Parker Publications	Advertising	-169.06
02/14/2011	4757	Township of Hanover	gasoline	-650.59
02/14/2011	4758	Batteries Plus	Batteries	-14.94
02/14/2011	4759	Fire Fighters Equipment Company Inc.	repairs & Maintenance	-1,166.07
02/14/2011	4760	Shell Fleet	Fuel Vouchers	-1,398.08
02/14/2011	4761	Do-It-Yourself, Inc.	Engine 83	-74.39
02/14/2011	eft	Board of Fire Commissioners	payroll	<u>-15,115.94</u>
				-
				131,444.64

Comm. Cobane made a motion to .adjourn. It was seconded by Comm. Barz and passed by the following vote:

AYES: M. Mihalko, Barz, J Mihalko, Cobane & Hansch

NAYS: None

The meeting was adjourned at 8:30.

Respectfully submitted,
Janet Gant-Hammond, Board Assistant