

## MINUTES - REGULAR MEETING

June 14, 2010

Chairman Hansch called the meeting to order on the above mentioned date at 8:02 pm, at the Fire Commissioner's office at 434 Route 10, Whippany, NJ.

Commissioners present: M Mihalko, Barz, J Mihalko, Cobane, & Hansch

Absent: None

At this time the Chairman read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the following newspapers: The Hanover Eagle and filed with the clerk of the Township of Hanover and the Clerk of this Board.

### **MINUTES OF THE LAST MEETING**

The chairman called for the acceptance of the pre-meeting minutes and the regular minutes from last month. Comm. J. Mihalko made a motion to accept last month's minutes. The move was seconded by Comm. Barz and it was carried by the following vote:

AYES: M Mihalko, Barz, J Mihalko, Cobane & Hansch

NAYS: None

### **TREASURER'S REPORT**

The following Treasurer's report was submitted. Comm. Cobane moved that it be accepted as submitted. Comm. J. Mihalko seconded the move and it was carried by the following vote:

AYES: M Mihalko, Barz, J Mihalko, Cobane & Hansch

NAYS: None

### **General Checking Account #7859643244**

#### **TD Bank**

Balance On Hand - April 30, 2010	<b>\$92,458.24</b>
May checks	(\$54,201.26)

#### **Deposits for the Month of May 2010**

GE Aviation	Permits & Fees	\$84.00
Bagel Brunch	Permits & Fees	\$42.00
Johnny's Pizza	Permits & Fees	\$42.00
Paulie's Deli	Permits & Fees	\$42.00
Discount Travel	Permits & Fees	\$84.00
Casa Blanca	Permits & Fees	\$84.00
Schliefer Associates	Permits & Fees	\$42.00
JP Morgan Chase	Permits & Fees	\$42.00
Hartz Mountain	Permits & Fees	\$42.00
Jersey Mikes	Permits & Fees	\$42.00
Breeze-Eastern Corp	Permits & Fees	\$84.00
Interest - March 31	TD Bank	\$19.48
Interest - April 30	TD Bank	\$16.10

**Balance on Hand, May 31, 2010**

**\$38,922.56**

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## **TD Bank Money Market**

Balance on Hand May 31, 2010

**\$2,821.19**

## **Payroll Checking Account # 7859643251**

### **TD Bank**

Balance on Hand May 31, 2010

**\$745.17**

## **Active Assets Account #615 108684 107**

### **Morgan Stanley/Smith Barney**

Balance on Hand May 31, 2010

**\$776,580.63**

**Checks Submitted this Month's Meeting**

**\$64,977.08**

## **CHIEF'S / FIRE OFFICIAL REPORT**

### Supplies, Equipment, and Maintenance

- Office supplies were purchased from Staples.
- Fire Fighters installed 5 integrated pass alarms on 5 SCBA packs.
- Supplies were purchased from Morristown Lumber.
- Do It Yourself repaired 1 chain saw.

### Apparatus

- 202 had a new battery installed.
- Rescue 80 had the batteries replaced.

### Training

- Training for the month of May was:
  - Mayday, gear inspection and radio operations.
  - Bail Out Systems and Gemtor Harness training.
  - Live burn at the Fire Academy
- Training for the month of June will be EMS orientation, hose line advancement, and ARFF for the structural firefighter.
- In October the airport will be having their functional exercise with the airplane simulator.
- Purchases None

### Fire Prevention

- Forty one inspections /re-inspections were conducted last month and \$1,043.00 dollars in permits were collected.

### Other Matters

- 2 Plan Reviews were completed.
- 2 OPRA Requests were completed.
- We will be hosting a Defensive Driving class this Wednesday and Thursday.
- On August 3<sup>rd</sup> we will be having a boating class. All members who will be operating one of our boats must have this training. At the completion you will receive the State Police Certification.
- All K-8 schools conducted lock down drills. Next year all schools will have to perform a lock down drill and a fire drill monthly.

- Chief Davidson, Randy and I all met with the dispatchers and their supervisors to iron out some problems and also see how we all can be more efficient in the future.
- Dr. George Manis from Cedar Knolls who is our medical director gave 2 training classes recently. One how to administer an Epi Pen. The second was on Fire Fighter Rehab. Both were very good classes. The Cedar Knolls First Aid Squad will be performing all Rehab Operations within the Township when it is needed and will be following the NFPA guidelines.
- Both Ian and I attended a CEU class titled "Managing the Fireworks Display". It was very informative.
- Michelle Guacci who was running the Rec. Department has resigned.
- Fireworks will be held on Friday July 2<sup>nd</sup> rain date is the 3<sup>rd</sup>.
- Attached is a copy of our new dispatch policies and also our run cards. The All Hands dispatch policy will go into effect July 1, 2010.
- Randy has passed his state test and is now a certified EMT.
- We had a great turnout for Memorial Day.
- Derrick Shearer will be starting FF1 in August. Tim Langdon and AJ Cunder will be starting Junior Firefighting on July 6<sup>th</sup>. Joe Mihalko Jr. has just completed his FF1 class last Friday.
- Thanks to Tony Lori he took our measuring wheel and Cedar Knolls distance laser and had them certified by the NJ Weights and Measures in Avenel NJ. These measuring tools will be used for determining the fallout area for the fireworks.

A motion was made to accept the Chief's /Fire Officials report and act on any approvals at the necessary time later in the meeting. This motion was made by Comm. Cobane and was seconded by Comm. J. Mihalko. It was carried by the following vote:

AYES: M Mihalko, Barz, J Mihalko, Cobane & Hansch

NAYS: None

## **COMMUNICATIONS**

➤ State Association of Fire Districts – info about the next meeting.

## **COMMITTEE REPORTS**

**Personnel:** Congratulations to Randy Polo for passing his **EMT test**. Joe Mihalko passed the physical part of Firefighter 1 and is waiting to hear about the written test.

A thank you to Tony Lori for getting our measuring wheel calibrated so it's up to code.

**Building:** Nothing at this time.

**Apparatus:** See Chief's report.

**Insurance:** Mike met with Al Latanzio and is waiting for call back. May be tweaking insurance a little.

**Dinner:** Nothing

**Mementos:** Nothing

**First Aid:** We had 65 calls last month, another high. Ron & Henry are working on different things with Cedar Knolls. There is a drill tomorrow night about getting involved with the Cedar Knolls dept as an EMT or driver.

Our paid guys put together a schedule to work till 10 at night instead of 6 pm. We're working to make the First Aid squad function better.

## Liaisons:

**Township:** To answer a request by George Coppola, the pre-meetings are usually closed to the public. They will be open to the public at 7 from now on. Commissioners still have the right to close the pre-meeting to the public when a personnel or other confidential issue is being discussed. The public is not allowed to speak at these pre-meetings.

There was a complaint (one complaint) about the 5:00 siren, via Mr. Coppola. Comm. Cobane explained the history of the siren, its use as a Civil defense tool, and its need to be tested once a day. It used to be 8 blasts, then went to 4, and is now only a half-cycle each day. It stays. Mr. Coppola agreed that if the person complaining has that big of an issue with it, he should be the one at these meetings to hear the explanation in person.

**RELOCATION** – We are looking at an **agreement** between the Company and the Commissioners. It needs to be gone over and adjusted and then will be passed on to the company for their perusal. There is a proposal that we use the bond company to move forward with the bond issues.

We have invited members of the **public** to come down and look at the firehouse and the flood pictures. Tom Sutcliffe, of myhanovertownship.com took a tour of the building. We are making a **Q & A list** for the public. After we have the agreement with the Commissioners, we are ready to talk to the public.

Fred Brunner reported that the **site work** plan is pretty much done. There have been no lot or block number assigned as yet. That'll be subdivided when developer turns in his plan for Whippany Village. The entrance road to CVS is in. The curb cuts are in for us also. The Chief and Henry met with Robbie Conley, the architect, to finalize flooring, door knobs, etc...

The bid Spec should be back by July or August at the latest. The site work will be done in October and the building in the Spring.

In July – we'll have more of a **timeline**.

For now:

1. Company and Commissioners agreement finalized.
2. Working to show the public why we're doing this and get their support. This is what it costs and why we need it. These are other options we've tried, etc...
3. Question to public for the bond – 21 days to advertise and then the vote.
4. Then it goes out to bid.

The architect doesn't want to go out to bid too early. This will lock a builder into a price and the prices may go up. 6 months or less is the ideal time.

We'll start with short term financing and then go out for long term once we've begun.

The bond will be 3.5 million.

Fred has feedback from FEMA about the **grant** we did not receive. We weren't prepared with our permits. We have a low call ratio, not enough unemployment here compared to places like Bayonne whose fire company is a tent. They got a grant. It was a good lesson for next time. They want you shovel ready also.

Once we get the financing, we're ready to sign the agreement with the developer. **Have to get the financing first.**

Architect said that if we need office equipment or furniture, to let him know so he can put it in the bid specs.

Randy Polo – Now that we're closer, once there are facts to be put out, can we get a **hard copy** or something so the membership is all on the same page when trying to answer the public's questions. There are a lot of misconceptions out there.

Fred: The relocation committee was not ready before this to give out any details while we were still negotiating.

How much will it cost the public? We didn't know back then. The first plans have grown from the original one we drew up. So it's a good thing we weren't spouting out numbers back then. Now we may be able to provide some answers. Once we're sure exactly what's happening, we can better answer those questions. It's a work in progress is our answer for now.

Coppola – CVS will be done in a month or two. We should start getting together our answers because people are going to be asking.

Fred: Up to a few months ago, he WAS going to build the building but now it has to go to bid legally. It's all changed. He MAY still win the bid, but it's not definite.

## **FIRE COMPANY PART OF THE MEETING**

Fred Brunner requested that an apparatus be available for use in the upcoming Fourth of July **parade** on July 3rd in Chatham.

Commissioner Cobane made a motion to allow the use of the apparatus for the parade. It was seconded by Comm. J Mihalko and was carried by the following vote:

AYES: M Mihalko, Barz, J Mihalko, Cobane & Hansch

NAYS: None

## **OLD BUSINESS**

Nothing at this time

## **NEW BUSINESS**

It was discussed whether or not to rebuild the **tent** outside and the commissioners decided not to rebuild it. We will put tarps over the trailer for now and the old pipes will be taken down.

**Ordinance from Bernardsville** – Committeeman Ferramosca wants us to look at an ordinance that Bernardsville has in place. It would fine establishments for abusing the town services.

If it's an emergency, they can use the town services, but there is a fine system in place for overuse and abuse.

We'll have to check with the town attorney. Can we do something like this? Is it legal? Who would we put on here?

If nothing else, it's a scare tactic and a deterrent. There is a fine of up to \$1000 and the police can write the ticket if they feel the system is being abused.

Anyone with 24-hour on-site care has to use a private ambulance. This can be written in. They have to have a contract in place before new establishments go in.

Any new buildings going in – Can we make them have their own services?

George Coppola – It's hard to enforce if they pay taxes. They are paying for those services already through their taxes.

Randy Polo – If it's a non-profit, can we bill them if they don't pay taxes?

Ron Barz made a motion to have our town attorney look at the ordinance presented by Mr. Ferramosca and at least see what he can do with the wording and the legality of it. The motion was seconded by Comm. J. Mihalko and passed by the following vote:

AYES: M Mihalko, Barz, J Mihalko, Cobane & Hansch  
NAYS: None

**Bond Contract:**

Henry presented a contract from Professional Bond Counsel Services. They would help us put out our bond. The fee will be between \$8,500 and \$12,000. If it goes to a note sale, the fee will be \$3,500. Out of pocket disbursements are to be paid also.

Henry read the entire resolution to accept Mr. Rogut and his firm as our bond counsel. Comm. Mike Mihalko made a motion that we accept the firm of Rogut, McCarthy, LLC, 37 Alden Street, Cranford, NJ 07016 as our bond counsel. The motion was seconded by Comm. Barz and passed by the following vote:

AYES: M Mihalko, Barz, J Mihalko, Cobane & Hansch  
NAYS: None

At this time, Comm. J Mihalko thanked whoever put the **flags** on the fireman's graves at St Mary's cemetery for Memorial Day. They did a great job.

**PUBLIC PART OF THE MEETING**

Frank DeMaio thanked the board for their progress with the EMS services. He said it was good to see us all moving forward.

There were 9 members of the public present.

**BILLS**

Comm. Cobane moved that the following bills be paid. The move was seconded by Comm. J. Mihalko and was carried by the following vote:

AYES: M Mihalko, Barz, J Mihalko, Cobane & Hansch  
NAYS: None

05/03/2010	4280	Cablevision	Utilities	-241.50
05/03/2010	4281	Jonach Electronics	Operating Materials & Supplies	-295.00
05/03/2010	4282	Florham Park Hardware	Operating Materials & Supplies	-40.53
05/03/2010	4283	Exxon Fleet	Operating Materials & Supplies	-852.98
05/03/2010	4284	CONFINED SPACE SERVICES	Training and Education	-1,000.00
05/03/2010	4285	Joseph Cortright	Operating Materials & Supplies	-44.34
05/03/2010	4286	Fire Fighters Equipment Company	Operating Materials & Supplies	-272.00
05/03/2010	4287	Lakeland Divers	Operating Materials & Supplies	-860.90
05/03/2010	4288	Politi Auto Parts	Operating Materials & Supplies	-31.29
05/10/2010	4289	Verizon Wireless	Utilities	-333.28
05/10/2010	4290	Whippany Diner	Operating Materials & Supplies	-262.27
05/10/2010	4291	STAPLES CREDIT PLAN	Office Supplies	-931.99
05/10/2010	4292	Finish Line Car Wash	Operating Materials & Supplies	-6.50
05/10/2010	4293	Morristown Memorial	Professional Services	-130.00
05/10/2010	4294	Township of Hanover	Operating Materials & Supplies	-57.64
05/10/2010	4295	PSE&G	Utilities	-460.00
05/10/2010	4296	Police & Firemen's Insurance Association	Employee Benefits-Other	-211.64
05/10/2010	4297	Morristown Lumber	Operating Materials & Supplies	-14.68
05/14/2010	eft	Board of Fire Commissioners	-SPLIT-	13,363.06

05/25/2010	4298	VM Associates, Inc.	Professional Services	-5,000.00
05/25/2010	4299	J C P & L	-SPLIT-	-876.57
05/25/2010	4300	Johnson, Murphy, Hubner, McKeon, et al	Professional Services	-798.00
05/25/2010	4301	PSE&G	Utilities	-52.30
05/25/2010	4302	Horizon Blue Cross & Blue Shield of NJ	Dental	-447.30
05/25/2010	4303	Fire Fighters Equipment Company	Operating Materials & Supplies	-451.35
05/25/2010	4304	Employment Horizons	Building Maintenance	-130.00
05/25/2010	4305	Oxford Health Plan	Medical Benefits	-7,850.34
05/25/2010	4306	Atlantic Training Center	Training and Education	-700.00
05/25/2010	4307	Batteries Plus	Operating Materials & Supplies	-21.95
05/25/2010	4308	Township of Hanover	Operating Materials & Supplies	-603.65
05/25/2010	4309	Firefighter One, LLC	Operating Materials & Supplies	-554.00
05/25/2010	4310	CF Services	Special Services-80	-829.00
05/25/2010	4311	Exxon Fleet	Operating Materials & Supplies	-867.89
05/25/2010	4312	Standard Insurance Co	Life Insurance	-1,540.20
05/25/2010	4313	Sprint	Utilities	-61.05
05/26/2010	eft	Board of Fire Commissioners	-SPLIT-	14,008.06
06/07/2010	4314	Verizon Wireless	Utilities	-330.96
06/07/2010	4315	Township of Hanover	Operating Materials & Supplies	-332.39
06/07/2010	4316	Cablevision	Utilities	-241.50
06/07/2010	4317	New Jersey Labor Law Poster	Operating Materials & Supplies	-85.50
06/07/2010	4318	CONFINED SPACE SERVICES	Training and Education	-800.00
06/07/2010	4319	Florham Park Hardware	Operating Materials & Supplies	-3.99
06/07/2010	4320	Turnout - Totowa	Operating Materials & Supplies	-143.64
06/07/2010	4321	Politi Auto Parts	Operating Materials & Supplies	-7.18
06/07/2010	4322	PSE&G	Utilities	-460.00
06/07/2010	4323	Police & Firemen's Insurance Association	Employee Benefits-Other	-211.64
06/07/2010	4324	Morristown Lumber	Operating Materials & Supplies	-105.99
06/07/2010	4325	Warnock Fleet & Leasing	Car 202	-268.50
06/07/2010	4326	NJ Division of Pensions & Benefits	Pension Expense	-16.99
06/07/2010	4327	POSTMASTER	Office Supplies	-88.00
06/14/2010	4328	Batteries Plus	Operating Materials & Supplies	-41.98
06/14/2010	4329	STAPLES CREDIT PLAN	Office Supplies	-79.44
06/14/2010	4330	Finish Line Car Wash	Operating Materials & Supplies	-32.50
06/14/2010	4331	Firefighter One, LLC	Operating Materials & Supplies	-555.50
06/14/2010	4332	Firefighters Equipment Company, Inc.	Operating Materials & Supplies	-4,434.00
06/14/2010	4333	Employment Horizons	Building Maintenance	-130.00
06/14/2010	4334	J C P & L	Utilities	-1,134.78
06/14/2010	4335	Johnson, Murphy, Hubner, McKeon, et al	Professional Services	-714.00
06/14/2010	4336	J C P & L	-SPLIT-	-108.73
06/14/2010	4337	PSE&G	Utilities	-23.61
06/14/2010	4338	NFPA/National Fire Protection Asoc Morris County Public Safety Training	Membership Dues & Subscriptions	-150.00
06/14/2010	4339	Acad	Training and Education	-275.00
				-
				64,977.08

At this time the public part of the meeting was closed: 8:47.

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The agreement between the Commissioners and the Company was gone over and discussed, with changes made to the agreement.

Comm. Cobane called for a move to adjourn, which was seconded by Comm. Barz, and approved by the following vote:

AYES: M Mihalko, Barz, J Mihalko, Cobane & Hansch

NAYS: None

The meeting was adjourned at 9:30.

Respectfully submitted,

Janet Gant-Hammond, Board Assistant