

MINUTES - REGULAR MEETING

June 14, 2010

Chairman Hansch called the meeting to order on the above mentioned date at 8:02 pm, at the Fire Commissioner's office at 434 Route 10, Whippany, NJ.

Commissioners present: M Mihalko, Barz, J Mihalko, Cobane, & Hansch

Absent: None

At this time the Chairman read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the following newspapers: The Hanover Eagle and filed with the clerk of the Township of Hanover and the Clerk of this Board.

MINUTES OF THE LAST MEETING

The chairman called for the acceptance of the pre-meeting minutes and the regular minutes from last month. Comm. J. Mihalko made a motion to accept last month's minutes. The move was seconded by Comm. Barz and it was carried by the following vote:

AYES: M Mihalko, Barz, J Mihalko, Cobane & Hansch

NAYS: None

TREASURER'S REPORT

The following Treasurer's report was submitted. Comm. Cobane moved that it be accepted as submitted. Comm. J. Mihalko seconded the move and it was carried by the following vote:

AYES: M Mihalko, Barz, J Mihalko, Cobane & Hansch

NAYS: None

General Checking Account #7859643244

TD Bank

| | |
|----------------------------------|--------------------|
| Balance On Hand - April 30, 2010 | \$92,458.24 |
| May checks | (\$54,201.26) |

Deposits for the Month of May 2010

| | | |
|----------------------|----------------|---------|
| GE Aviation | Permits & Fees | \$84.00 |
| Bagel Brunch | Permits & Fees | \$42.00 |
| Johnny's Pizza | Permits & Fees | \$42.00 |
| Paulie's Deli | Permits & Fees | \$42.00 |
| Discount Travel | Permits & Fees | \$84.00 |
| Casa Blanca | Permits & Fees | \$84.00 |
| Schliefer Associates | Permits & Fees | \$42.00 |
| JP Morgan Chase | Permits & Fees | \$42.00 |
| Hartz Mountain | Permits & Fees | \$42.00 |
| Jersey Mikes | Permits & Fees | \$42.00 |
| Breeze-Eastern Corp | Permits & Fees | \$84.00 |
| Interest - March 31 | TD Bank | \$19.48 |
| Interest - April 30 | TD Bank | \$16.10 |

Balance on Hand, May 31, 2010

\$38,922.56

TD Bank Money Market

Balance on Hand May 31, 2010

\$2,821.19

Payroll Checking Account # 7859643251

TD Bank

Balance on Hand May 31, 2010

\$745.17

Active Assets Account #615 108684 107

Morgan Stanley/Smith Barney

Balance on Hand May 31, 2010

\$776,580.63

Checks Submitted this Month's Meeting

\$64,977.08

CHIEF'S / FIRE OFFICIAL REPORT

Supplies, Equipment, and Maintenance

- Office supplies were purchased from Staples.
- Fire Fighters installed 5 integrated pass alarms on 5 SCBA packs.
- Supplies were purchased from Morristown Lumber.
- Do It Yourself repaired 1 chain saw.

Apparatus

- 202 had a new battery installed.
- Rescue 80 had the batteries replaced.

Training

- Training for the month of May was:
 - Mayday, gear inspection and radio operations.
 - Bail Out Systems and Gemtor Harness training.
 - Live burn at the Fire Academy
- Training for the month of June will be EMS orientation, hose line advancement, and ARFF for the structural firefighter.
- In October the airport will be having their functional exercise with the airplane simulator.
- Purchases None

Fire Prevention

- Forty one inspections /re-inspections were conducted last month and \$1,043.00 dollars in permits were collected.

Other Matters

- 2 Plan Reviews were completed.
- 2 OPRA Requests were completed.
- We will be hosting a Defensive Driving class this Wednesday and Thursday.
- On August 3rd we will be having a boating class. All members who will be operating one of our boats must have this training. At the completion you will receive the State Police Certification.
- All K-8 schools conducted lock down drills. Next year all schools will have to perform a lock down drill and a fire drill monthly.

- Chief Davidson, Randy and I all met with the dispatchers and their supervisors to iron out some problems and also see how we all can be more efficient in the future.
- Dr. George Manis from Cedar Knolls who is our medical director gave 2 training classes recently. One how to administer an Epi Pen. The second was on Fire Fighter Rehab. Both were very good classes. The Cedar Knolls First Aid Squad will be performing all Rehab Operations within the Township when it is needed and will be following the NFPA guidelines.
- Both Ian and I attended a CEU class titled "Managing the Fireworks Display". It was very informative.
- Michelle Guacci who was running the Rec. Department has resigned.
- Fireworks will be held on Friday July 2nd rain date is the 3rd.
- Attached is a copy of our new dispatch policies and also our run cards. The All Hands dispatch policy will go into effect July 1, 2010.
- Randy has passed his state test and is now a certified EMT.
- We had a great turnout for Memorial Day.
- Derrick Shearer will be starting FF1 in August. Tim Langdon and AJ Cunder will be starting Junior Firefighting on July 6th. Joe Mihalko Jr. has just completed his FF1 class last Friday.
- Thanks to Tony Lori he took our measuring wheel and Cedar Knolls distance laser and had them certified by the NJ Weights and Measures in Avenel NJ. These measuring tools will be used for determining the fallout area for the fireworks.

A motion was made to accept the Chief's /Fire Officials report and act on any approvals at the necessary time later in the meeting. This motion was made by Comm. Cobane and was seconded by Comm. J. Mihalko. It was carried by the following vote:

AYES: M Mihalko, Barz, J Mihalko, Cobane & Hansch

NAYS: None

COMMUNICATIONS

➤ State Association of Fire Districts – info about the next meeting.

COMMITTEE REPORTS

Personnel: Congratulations to Randy Polo for passing his **EMT test**. Joe Mihalko passed the physical part of Firefighter 1 and is waiting to hear about the written test.

A thank you to Tony Lori for getting our measuring wheel calibrated so it's up to code.

Building: Nothing at this time.

Apparatus: See Chief's report.

Insurance: Mike met with Al Latanzio and is waiting for call back. May be tweaking insurance a little.

Dinner: Nothing

Mementos: Nothing

First Aid: We had 65 calls last month, another high. Ron & Henry are working on different things with Cedar Knolls. There is a drill tomorrow night about getting involved with the Cedar Knolls dept as an EMT or driver.

Our paid guys put together a schedule to work till 10 at night instead of 6 pm. We're working to make the First Aid squad function better.

Liaisons:

Township: To answer a request by George Coppola, the pre-meetings are usually closed to the public. They will be open to the public at 7 from now on. Commissioners still have the right to close the pre-meeting to the public when a personnel or other confidential issue is being discussed. The public is not allowed to speak at these pre-meetings.

There was a complaint (one complaint) about the 5:00 siren, via Mr. Coppola. Comm. Cobane explained the history of the siren, its use as a Civil defense tool, and its need to be tested once a day. It used to be 8 blasts, then went to 4, and is now only a half-cycle each day. It stays. Mr. Coppola agreed that if the person complaining has that big of an issue with it, he should be the one at these meetings to hear the explanation in person.

RELOCATION – We are looking at an **agreement** between the Company and the Commissioners. It needs to be gone over and adjusted and then will be passed on to the company for their perusal. There is a proposal that we use the bond company to move forward with the bond issues.

We have invited members of the **public** to come down and look at the firehouse and the flood pictures. Tom Sutcliffe, of myhanovertownship.com took a tour of the building. We are making a **Q & A list** for the public. After we have the agreement with the Commissioners, we are ready to talk to the public.

Fred Brunner reported that the **site work** plan is pretty much done. There have been no lot or block number assigned as yet. That'll be subdivided when developer turns in his plan for Whippany Village. The entrance road to CVS is in. The curb cuts are in for us also. The Chief and Henry met with Robbie Conley, the architect, to finalize flooring, door knobs, etc... The bid Spec should be back by July or August at the latest. The site work will be done in October and the building in the Spring.

In July – we'll have more of a **timeline**.

For now:

1. Company and Commissioners agreement finalized.
2. Working to show the public why we're doing this and get their support. This is what it costs and why we need it. These are other options we've tried, etc...
3. Question to public for the bond – 21 days to advertise and then the vote.
4. Then it goes out to bid.

The architect doesn't want to go out to bid too early. This will lock a builder into a price and the prices may go up. 6 months or less is the ideal time.

We'll start with short term financing and then go out for long term once we've begun.

The bond will be 3.5 million.

Fred has feedback from FEMA about the **grant** we did not receive. We weren't prepared with our permits. We have a low call ratio, not enough unemployment here compared to places like Bayonne whose fire company is a tent. They got a grant. It was a good lesson for next time. They want you shovel ready also.

Once we get the financing, we're ready to sign the agreement with the developer. **Have to get the financing first.**

Architect said that if we need office equipment or furniture, to let him know so he can put it in the bid specs.

Randy Polo – Now that we're closer, once there are facts to be put out, can we get a **hard copy** or something so the membership is all on the same page when trying to answer the public's questions. There are a lot of misconceptions out there.

Fred: The relocation committee was not ready before this to give out any details while we were still negotiating.

How much will it cost the public? We didn't know back then. The first plans have grown from the original one we drew up. So it's a good thing we weren't spouting out numbers back then. Now we may be able to provide some answers. Once we're sure exactly what's happening, we can better answer those questions. It's a work in progress is our answer for now.

Coppola – CVS will be done in a month or two. We should start getting together our answers because people are going to be asking.

Fred: Up to a few months ago, he WAS going to build the building but now it has to go to bid legally. It's all changed. He MAY still win the bid, but it's not definite.

FIRE COMPANY PART OF THE MEETING

Fred Brunner requested that an apparatus be available for use in the upcoming Fourth of July **parade** on July 3rd in Chatham.

Commissioner Cobane made a motion to allow the use of the apparatus for the parade. It was seconded by Comm. J Mihalko and was carried by the following vote:

AYES: M Mihalko, Barz, J Mihalko, Cobane & Hansch

NAYS: None

OLD BUSINESS

Nothing at this time

NEW BUSINESS

It was discussed whether or not to rebuild the **tent** outside and the commissioners decided not to rebuild it. We will put tarps over the trailer for now and the old pipes will be taken down.

Ordinance from Bernardsville – Committeeman Ferramosca wants us to look at an ordinance that Bernardsville has in place. It would fine establishments for abusing the town services.

If it's an emergency, they can use the town services, but there is a fine system in place for overuse and abuse.

We'll have to check with the town attorney. Can we do something like this? Is it legal? Who would we put on here?

If nothing else, it's a scare tactic and a deterrent. There is a fine of up to \$1000 and the police can write the ticket if they feel the system is being abused.

Anyone with 24-hour on-site care has to use a private ambulance. This can be written in. They have to have a contract in place before new establishments go in.

Any new buildings going in – Can we make them have their own services?

George Coppola – It's hard to enforce if they pay taxes. They are paying for those services already through their taxes.

Randy Polo – If it's a non-profit, can we bill them if they don't pay taxes?

Ron Barz made a motion to have our town attorney look at the ordinance presented by Mr. Ferramosca and at least see what he can do with the wording and the legality of it. The motion was seconded by Comm. J. Mihalko and passed by the following vote:

AYES: M Mihalko, Barz, J Mihalko, Cobane & Hansch
NAYS: None

Bond Contract:

Henry presented a contract from Professional Bond Counsel Services. They would help us put out our bond. The fee will be between \$8,500 and \$12,000. If it goes to a note sale, the fee will be \$3,500. Out of pocket disbursements are to be paid also.

Henry read the entire resolution to accept Mr. Rogut and his firm as our bond counsel. Comm. Mike Mihalko made a motion that we accept the firm of Rogut, McCarthy, LLC, 37 Alden Street, Cranford, NJ 07016 as our bond counsel. The motion was seconded by Comm. Barz and passed by the following vote:

AYES: M Mihalko, Barz, J Mihalko, Cobane & Hansch
NAYS: None

At this time, Comm. J Mihalko thanked whoever put the **flags** on the fireman's graves at St Mary's cemetery for Memorial Day. They did a great job.

PUBLIC PART OF THE MEETING

Frank DeMaio thanked the board for their progress with the EMS services. He said it was good to see us all moving forward.

There were 9 members of the public present.

BILLS

Comm. Cobane moved that the following bills be paid. The move was seconded by Comm. J. Mihalko and was carried by the following vote:

AYES: M Mihalko, Barz, J Mihalko, Cobane & Hansch
NAYS: None

| | | | | |
|------------|------|--|--------------------------------|-----------|
| 05/03/2010 | 4280 | Cablevision | Utilities | -241.50 |
| 05/03/2010 | 4281 | Jonach Electronics | Operating Materials & Supplies | -295.00 |
| 05/03/2010 | 4282 | Florham Park Hardware | Operating Materials & Supplies | -40.53 |
| 05/03/2010 | 4283 | Exxon Fleet | Operating Materials & Supplies | -852.98 |
| 05/03/2010 | 4284 | CONFINED SPACE SERVICES | Training and Education | -1,000.00 |
| 05/03/2010 | 4285 | Joseph Cortright | Operating Materials & Supplies | -44.34 |
| 05/03/2010 | 4286 | Fire Fighters Equipment Company | Operating Materials & Supplies | -272.00 |
| 05/03/2010 | 4287 | Lakeland Divers | Operating Materials & Supplies | -860.90 |
| 05/03/2010 | 4288 | Politi Auto Parts | Operating Materials & Supplies | -31.29 |
| 05/10/2010 | 4289 | Verizon Wireless | Utilities | -333.28 |
| 05/10/2010 | 4290 | Whippany Diner | Operating Materials & Supplies | -262.27 |
| 05/10/2010 | 4291 | STAPLES CREDIT PLAN | Office Supplies | -931.99 |
| 05/10/2010 | 4292 | Finish Line Car Wash | Operating Materials & Supplies | -6.50 |
| 05/10/2010 | 4293 | Morristown Memorial | Professional Services | -130.00 |
| 05/10/2010 | 4294 | Township of Hanover | Operating Materials & Supplies | -57.64 |
| 05/10/2010 | 4295 | PSE&G | Utilities | -460.00 |
| 05/10/2010 | 4296 | Police & Firemen's Insurance Association | Employee Benefits-Other | -211.64 |
| 05/10/2010 | 4297 | Morristown Lumber | Operating Materials & Supplies | -14.68 |
| 05/14/2010 | eft | Board of Fire Commissioners | -SPLIT- | 13,363.06 |

| | | | | |
|------------|------|--|------------------------------------|-----------|
| 05/25/2010 | 4298 | VM Associates, Inc. | Professional Services | -5,000.00 |
| 05/25/2010 | 4299 | J C P & L | -SPLIT- | -876.57 |
| 05/25/2010 | 4300 | Johnson, Murphy, Hubner, McKeon, et al | Professional Services | -798.00 |
| 05/25/2010 | 4301 | PSE&G | Utilities | -52.30 |
| 05/25/2010 | 4302 | Horizon Blue Cross & Blue Shield of NJ | Dental | -447.30 |
| 05/25/2010 | 4303 | Fire Fighters Equipment Company | Operating Materials & Supplies | -451.35 |
| 05/25/2010 | 4304 | Employment Horizons | Building Maintenance | -130.00 |
| 05/25/2010 | 4305 | Oxford Health Plan | Medical Benefits | -7,850.34 |
| 05/25/2010 | 4306 | Atlantic Training Center | Training and Education | -700.00 |
| 05/25/2010 | 4307 | Batteries Plus | Operating Materials & Supplies | -21.95 |
| 05/25/2010 | 4308 | Township of Hanover | Operating Materials & Supplies | -603.65 |
| 05/25/2010 | 4309 | Firefighter One, LLC | Operating Materials & Supplies | -554.00 |
| 05/25/2010 | 4310 | CF Services | Special Services-80 | -829.00 |
| 05/25/2010 | 4311 | Exxon Fleet | Operating Materials & Supplies | -867.89 |
| 05/25/2010 | 4312 | Standard Insurance Co | Life Insurance | -1,540.20 |
| 05/25/2010 | 4313 | Sprint | Utilities | -61.05 |
| 05/26/2010 | eft | Board of Fire Commissioners | -SPLIT- | 14,008.06 |
| 06/07/2010 | 4314 | Verizon Wireless | Utilities | -330.96 |
| 06/07/2010 | 4315 | Township of Hanover | Operating Materials & Supplies | -332.39 |
| 06/07/2010 | 4316 | Cablevision | Utilities | -241.50 |
| 06/07/2010 | 4317 | New Jersey Labor Law Poster | Operating Materials & Supplies | -85.50 |
| 06/07/2010 | 4318 | CONFINED SPACE SERVICES | Training and Education | -800.00 |
| 06/07/2010 | 4319 | Florham Park Hardware | Operating Materials & Supplies | -3.99 |
| 06/07/2010 | 4320 | Turnout - Totowa | Operating Materials & Supplies | -143.64 |
| 06/07/2010 | 4321 | Politi Auto Parts | Operating Materials & Supplies | -7.18 |
| 06/07/2010 | 4322 | PSE&G | Utilities | -460.00 |
| 06/07/2010 | 4323 | Police & Firemen's Insurance Association | Employee Benefits-Other | -211.64 |
| 06/07/2010 | 4324 | Morristown Lumber | Operating Materials & Supplies | -105.99 |
| 06/07/2010 | 4325 | Warnock Fleet & Leasing | Car 202 | -268.50 |
| 06/07/2010 | 4326 | NJ Division of Pensions & Benefits | Pension Expense | -16.99 |
| 06/07/2010 | 4327 | POSTMASTER | Office Supplies | -88.00 |
| 06/14/2010 | 4328 | Batteries Plus | Operating Materials & Supplies | -41.98 |
| 06/14/2010 | 4329 | STAPLES CREDIT PLAN | Office Supplies | -79.44 |
| 06/14/2010 | 4330 | Finish Line Car Wash | Operating Materials & Supplies | -32.50 |
| 06/14/2010 | 4331 | Firefighter One, LLC | Operating Materials & Supplies | -555.50 |
| 06/14/2010 | 4332 | Firefighters Equipment Company, Inc. | Operating Materials & Supplies | -4,434.00 |
| 06/14/2010 | 4333 | Employment Horizons | Building Maintenance | -130.00 |
| 06/14/2010 | 4334 | J C P & L | Utilities | -1,134.78 |
| 06/14/2010 | 4335 | Johnson, Murphy, Hubner, McKeon, et al | Professional Services | -714.00 |
| 06/14/2010 | 4336 | J C P & L | -SPLIT- | -108.73 |
| 06/14/2010 | 4337 | PSE&G | Utilities | -23.61 |
| 06/14/2010 | 4338 | NFPA/National Fire Protection Asoc Morris County Public Safety Training | Membership Dues & Subscriptions | -150.00 |
| 06/14/2010 | 4339 | Acad | Training and Education | -275.00 |
| | | | | - |
| | | | | 64,977.08 |

At this time the public part of the meeting was closed: 8:47.

The agreement between the Commissioners and the Company was gone over and discussed, with changes made to the agreement.

Comm. Cobane called for a move to adjourn, which was seconded by Comm. Barz, and approved by the following vote:

AYES: M Mihalko, Barz, J Mihalko, Cobane & Hansch

NAYS: None

The meeting was adjourned at 9:30.

Respectfully submitted,

Janet Gant-Hammond, Board Assistant