

MINUTES - REGULAR MEETING

January 11, 2010

Chairwoman Mihalko called the meeting to order on the above mentioned date at 8:01 pm, at the Fire Commissioner's office at 434 Route 10, Whippany, NJ.

Commissioners present: Johnston, DeMaio, Hansch, Cobane & Mihalko

Absent: None

At this time the Chairwoman read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the newspaper: The Hanover Eagle and filed with the clerk of the Township of Hanover and the Clerk of this Board.

MINUTES OF THE LAST MEETING

The chairwoman then called for the acceptance of the minutes & pre-minutes of the last regular meeting. Comm. Cobane made a motion to accept last month's minutes. The move was seconded by Comm. Hansch and it was carried by the following roll call vote:

Johnston - AYE, DeMaio – AYE, Hansch, - AYE , Cobane – AYE, Mihalko – AYE

BUDGET

At this time, Comm. Cobane read the budget again. A motion was made to accept the 2010 budget made Comm. Johnston. It was seconded by Com. Hansch and approved by the following roll call vote:

Johnston - AYE, DeMaio – AYE, Hansch, - AYE , Cobane – AYE, Mihalko – AYE

TREASURER'S REPORT

The following Treasurer's report was submitted. Comm. Johnston moved that it be accepted as submitted. Comm. Hansch seconded the move and it was carried by the following roll call vote:

Johnston - AYE, DeMaio – AYE, Hansch, - AYE , Cobane – AYE, Mihalko – AYE

Balance On Hand - November 30, 2009	\$23,479.94
December Checks	(\$115,451.10)

Deposits for the Month of December 2009

Richbar	Permits & Fees	\$42.00
JCC	Permits & Fees	\$42.00
Bushes Garden Center	Permits & Fees	\$84.00
VFW	Permits & Fees	\$84.00
Terry's Auto Body	Permits & Fees	\$84.00
Johnstone Supply	Permits & Fees	\$42.00
Johnstone Supply	Permits & Fees	\$497.00
Case Consulting Labs	Permits & Fees	\$497.00
Steris	Permits & Fees	\$497.00
Steris	Permits & Fees	\$42.00
Select Hotels Group	Penalty 212	\$500.00
Select Hotels Group	Penalty 212-A	\$500.00

Sun Valley Services	Permits & Fees	\$497.00
From Money market	Transfer	\$100,000.00
<u>Balance on Hand, December 31, 2009</u>		<u>\$11,436.84</u>
TD Bank Money Market		
Balance on Hand December 31, 2009		<u>\$202,757.23</u>
Payroll Checking Account # 7859643251		
TD Bank		
Balance on Hand December 31, 2009		<u>\$15,000.18</u>
Capital Savings Account #825-04041		
Merrill Lynch		
Balance on Hand October 31, 2009		<u>\$11.66</u>
Active Assets Account #615 108684 107		
Morgan Stanley/Smith Barney		
Balance on Hand December 31, 2009		<u>\$773,689.28</u>
Checks Submitted this Month's Meeting		\$140,793.41

CHIEF'S / FIRE OFFICIAL REPORT

Supplies, Equipment, and Maintenance

- Office supplies were purchased from Staples.
- Supplies were purchased from Politi Auto Parts.
- Fire Fighters repaired one SCBA pack.
- All batteries in the heads up display systems, pass alarms, and flash lights were replaced.

Apparatus

- Yearly service was performed on the apparatus by CF Services.
- While the apparatus was being serviced the siren from E-83 was sent out for repairs and also the belt on the Rescue was replaced.

Training

- No training drills for the month of December.
- Training for the month of January will be:
 - Blood Bourne/ Right to Know
 - SCBA Refresher and Fit Testing
 - Make up for the Anger Management Class. All members who need this class will be notified. It will be on January 27, 2010.
- We held a meeting last week all members were invited to go over the 2010 training. A 6 month schedule has been posted in the station and the members were all asked to give input and feedback on our drills.

Fire Prevention

- Eighty seven inspections /re-inspections were conducted last month and \$2,324.00 dollars in permits were collected.

Other Matters

- The exhaust system for the apparatus has been installed and is operational. We had a drill on Saturday December 19, 2009 to go over the system.
- One OPRA Request was performed.
- John Hill resigned from the department.
- Joe Mihalko joined the department and was given a 1 year probation period.
- The guys did a great job at the fire on Glenbrook Court last month.

A motion was made to accept the Chief's /Fire Officials report and act on any approvals at the necessary time later in the meeting. This motion was made by Comm. Cobane and was seconded by Comm. Johnston. It was carried by the following roll call vote:

Johnston - AYE, DeMaio – AYE, Hansch, - AYE , Cobane – AYE, Mihalko – AYE

COMMUNICATIONS

1. A form for the voting machine for the elections.
2. A Thank you from the man we sent the old gear to for the Fire Departments in Panama.

COMMITTEE REPORTS

Personnel: Still working with Ian. We will go through the information we got more thoroughly before the next meeting.

Building: Need a new calendar for 2010.

Apparatus: Nothing at this time.

Insurance: LOSAP should be paid this week for 2009. There will be a \$25 deduction that comes out of the accounts, but it goes right back in.

First Aid: There were 399 calls this year – up 66 calls from last year. Marc Sieka is currently taking the EMT course. A letter was sent to Cedar Knolls. It got out late because of the holiday. Julie and Bob C. hand-delivered it.

Cobane – They weren't happy with it. They don't want to bill. We asked them what else they were working on and got no answer from them yet.

Hansch – Now there's more weight to it but it will still be an ongoing discussion. The Chief is looking at other departments. We keep butting heads – we needed something like this to get answers.

Cobane – They also suggested that Bob O'Hare come to one of our meetings to explain what you'd need to do to become a driver. Instead of actually having to join, he'd like to talk to the membership about driving. You do NOT have to be a member.

Cobane – T. Quirk has requested copies of 3 months of minutes from us.

Hansch – The discussions about our ongoing negotiations with the contractor/developer will be deleted, as well as our personal personnel issues.

Flood Plan: Nothing at this time.

Liaisons

Township: George Coppola has been reappointed liaison to the Fire Companies and apologized that he could not make this meeting tonight.

Company: Nothing at this time.

Cedar Knolls: Nothing at this time.

Relocation: Fred Brunner reported that we're in a holding pattern.

BUDGET

8:14 p.m. At this time, Comm. Cobane made a motion that we close the regular meeting and open the meeting to a public hearing on the budget. The motion was seconded by Comm. Johnston and passed by the following roll call vote:

Johnston - AYE, DeMaio – AYE, Hansch, - AYE, Cobane – AYE, Mihalko – AYE

One question was asked from the floor by FF Wm Wodynski. He asked if there was going to be a bond referendum this year.

The answer was that it would be in the 2011 budget.

At this time, Comm. Cobane made a motion that we close the public hearing on the budget and return to our regular meeting. The motion was seconded by Comm. Johnston and passed by the following roll call vote:

Johnston - AYE, DeMaio – AYE, Hansch, - AYE , Cobane – AYE, Mihalko – AYE

8:18 p.m.

FIRE COMPANY PART OF THE MEETING

Nothing at this time.

OLD BUSINESS

The old gear was distributed to the people of Panama and a thank you letter was received from them.

NEW BUSINESS

There is a Memorial page for Matt Davenport in this month's minutes.

At this time Comm. Cobane read a resolution (attached) to amend the budget for 2010.

The amount raised by taxation will go from \$817,100to \$813,450.

A motion to approve the amendment to the budget was made by Comm. Johnston. It was seconded by Comm. Cobane and passed by the following roll call vote:

Johnston - AYE, DeMaio – AYE, Hansch, - AYE , Cobane – AYE, Mihalko – AYE

PUBLIC PART OF THE MEETING

Firefighter Heizmann asked about the new firehouse. Who will own it? She said there are rumors floating around that the Commissioners or the township will own it.

Comm. Johnston answered that the Fire Company will still own the new firehouse, as they do this one. The Board will lease it from the Company. We will have a long-term lease with the Fire Company.

It will be a lease agreement only – not a bond. The Commissioners are not bonding at all. Tom Braviak went on to explain that the Company needs a commitment showing a Capital lease agreement for X number of years at X number of dollars. The question to the public will be to approve this lease agreement.

Comm. DeMaio suggested that we send a card for Mike Marino, who just passed away and has hosted many Commissioner's dinners at his restaurant.

There were 12 members of the public present.

The Chief had a few items to bring to our attention at this time:

Wednesday, the Relief Association meeting is here.
We have a new member starting tomorrow – Derek Schearer.

Robbie has arranged for a representative from Stat-X to do a demonstration of the canisters they donated to us. This will be at 7 p.m., January 12th and take less than an hour.
FF Wodynski reported that there is an exempt meeting that same night, but that we should be able to fit everything in.

In 2010, the Water Authority is replacing the water main on Reynolds Avenue and also one on Park Avenue.

The Chief brought up the mutual Aid Agreement that we usually sign with Parsippany's District 3. It is up for renewal. He would also like to include both Districts 5 & 6 also. He had the paperwork with him.

At this time Comm. Cobane made a motion to sign a Mutual Aid agreement with Districts 3, 5, & 6 for the coming year (2010). It was seconded by Comm. Johnston and passed by the following roll call vote:

Johnston - AYE, DeMaio – AYE, Hansch, - AYE , Cobane – AYE, Mihalko – AYE

Cedar Knolls is holding a 5 night Confined Space drill with 10 members. Five will be from their squad and five from ours. It will run from Jan. 20th through Feb 17th on Wednesday nights.

Health Insurance – the Chief would like to talk to the town about it. He spoke with Silvio and was informed that there is a subcommittee called HIF (Health Insurance Fund) that will get information for you. You can build your own plan and they do all the legwork and get discount for you. There are a certain number of employees you need to have to be in this plan, but there is no cost for it. If we do not have enough employees, we may be able to go under the township.

We use the e-dispatch system right now allowing message to be received over phones. We have 50 members and a Silver membership. This comes to \$120/month or \$1440/year.

Chief Davidson of Cedar Knolls is also looking to use this system. If we combine both departments and upgrade our membership, we can save \$390 for the year.

The new membership would be \$175/month or \$2100/year which would be split between the departments. Our share would be \$1050 and save us the \$390.

Fire prevention may pay for that. A question about tones was asked.

Yes, they can separate the tones. Just like now, you can get both if you want to or you don't have to.

BILLS

Comm. Johnston moved that the following bills be paid. The move was seconded by Comm. Hansch and was carried by the following vote:

Johnston - AYE, DeMaio – AYE, Hansch, - AYE , Cobane – AYE, Mihalko – AYE

12/07/2009	4003	Firefighter One, LLC	Operating Materials & Supplies	-295.00
12/07/2009	4004	Guard Line Fire and Safety	Operating Materials & Supplies	-148.00
12/07/2009	4005	PSE&G	-SPLIT-	-567.51
12/07/2009	4006	Thomas Cobane	Reimbursement for Expenses/Loss	-200.00
12/07/2009	4007	Township of Hanover	Operating Materials & Supplies	-405.97
12/07/2009	4008	Fire Safety USA	Operating Materials & Supplies	-2,000.00
12/07/2009	4009	NFPA/National Fire Protection Assoc	Membership Dues & Subscriptions	-810.00
12/07/2009	4010	Alpha Tech Consulting Services	Operating Materials & Supplies	-2,500.00
12/07/2009	4011	Morristown Lumber	Operating Materials & Supplies	-9.78
12/07/2009	4012	Police & Firemen's Insurance Association	Employee Benefits-Other	-116.92
12/07/2009	4013	R&J Control, Inc	Operating Materials & Supplies	-297.28
12/07/2009	4014	Metro Flag	Operating Materials & Supplies	-75.00
12/07/2009	4015	Verizon Wireless	Utilities	-344.09
12/07/2009	4016	George Adams	Reimbursement for Expenses/Loss	-238.21
12/07/2009	4017	Ronald Barz	Reimbursement for Expenses/Loss	-598.00
12/07/2009	4018	Ben Bradley	Reimbursement for Expenses/Loss	-1,138.76
12/07/2009	4019	Jason Brault	Reimbursement for Expenses/Loss	-441.56
12/07/2009	4020	Thomas Braviak	Reimbursement for Expenses/Loss	-267.26
12/07/2009	4021	Fred Brunner	Reimbursement for Expenses/Loss	-377.65
12/07/2009	4022	Rob Cobane	Reimbursement for Expenses/Loss	-1,121.33
12/07/2009	4023	Robert Cobane	Reimbursement for Expenses/Loss	-418.32
12/07/2009	4024	Thomas Cobane	Reimbursement for Expenses/Loss	-598.00
12/07/2009	4025	Mark Colantoni	Reimbursement for Expenses/Loss	-598.00
12/07/2009	4026	Michael Cook	Reimbursement for Expenses/Loss	-888.93
12/07/2009	4027	Tim Cook	Reimbursement for Expenses/Loss	-302.12
12/07/2009	4028	Dale Cowley	Reimbursement for Expenses/Loss	-598.00
12/07/2009	4029	Michael Cowley	Reimbursement for Expenses/Loss	-1,220.10
12/07/2009	4030	Tim Culver	Reimbursement for Expenses/Loss	-185.92
12/07/2009	4031	Anthony Cunder	Reimbursement for Expenses/Loss	-342.79
12/07/2009	4032	Frank DeMaio	Reimbursement for Expenses/Loss	-267.26
12/07/2009	4033	William Drake	Reimbursement for Expenses/Loss	-476.42
12/07/2009	4034	Alex Fidalgo	Reimbursement for Expenses/Loss	-575.86
12/07/2009	4035	Chris Foer	Reimbursement for Expenses/Loss	-151.06
12/07/2009	4036	Michael Goldberg	Reimbursement for Expenses/Loss	-1,336.30
12/07/2009	4037	John Graziano	Reimbursement for Expenses/Loss	-795.97
12/07/2009	4038	Henry Hansch	Reimbursement for Expenses/Loss	-598.00

12/07/2009	4039	Pauline Heizmann	Reimbursement for Expenses/Loss	-174.30
12/07/2009	4040	John Hill	Reimbursement for Expenses/Loss	-214.97
12/07/2009	4041	Robert Johnston	Reimbursement for Expenses/Loss	-214.97
12/07/2009	4042	John V. Keena	Reimbursement for Expenses/Loss	-598.00
12/07/2009	4043	Brian Kelly	Reimbursement for Expenses/Loss	-598.00
12/07/2009	4044	Craig Leaman	Reimbursement for Expenses/Loss	-325.36
12/07/2009	4045	Anthony Lori	Reimbursement for Expenses/Loss	-1,766.24
12/07/2009	4046	Joseph Makowski	Reimbursement for Expenses/Loss	-598.00
12/07/2009	4047	Randy Polo	Reimbursement for Expenses/Loss	-1,440.88
12/07/2009	4048	Tom Rebyak	Reimbursement for Expenses/Loss	-1,824.34
12/07/2009	4049	Marc Sieka	Reimbursement for Expenses/Loss	-191.73
12/07/2009	4050	Nick Tseles	Reimbursement for Expenses/Loss	-598.00
12/07/2009	4051	Steve Willans	Reimbursement for Expenses/Loss	-592.62
12/07/2009	4052	Henry Winters	Reimbursement for Expenses/Loss	-366.03
12/07/2009	4053	kyle Wodynski	Reimbursement for Expenses/Loss	-859.88
12/07/2009	4054	Thomas Wodynski	Reimbursement for Expenses/Loss	-168.49
12/07/2009	4055	William Wodynski	Reimbursement for Expenses/Loss	-1,162.00
12/07/2009	4056	Raymond Woytas	Reimbursement for Expenses/Loss	-278.88
12/07/2009	4057	Timothy Woytas	Reimbursement for Expenses/Loss	-185.92
12/14/2009	4058	Liberty Mutual Insurance Group	Workers Compensation	-3,182.00
12/14/2009	4059	Morristown Memorial	Professional Services	-65.00
12/14/2009	4060	Do-It-Yourself, Inc.	Operating Materials & Supplies	-14.40
12/14/2009	4061	Finish Line Car Wash	Operating Materials & Supplies	-13.00
12/14/2009	4062	Employment Horizons	Building Maintenance	-130.00
12/14/2009	4063	Firefighters Equipment Company, Inc.	Operating Materials & Supplies	-67.50
12/15/2009	eft	Board of Fire Commissioners	-SPLIT-	-12,160.63
12/15/2009	4064	Oxford Health Plan	Medical Benefits	-7,850.34
12/15/2009	4065	Horizon Blue Cross & Blue Shield of NJ	Dental	-447.30
12/15/2009	4066	Guard Line Fire and Safety	Operating Materials & Supplies	-472.00
12/15/2009	4067	Standard Insurance Co	Life Insurance	-1,494.90
12/15/2009	4068	NJMVC	Operating Materials & Supplies	-150.00
12/15/2009	4069	Firefighter One, LLC	Operating Materials & Supplies	-278.70
12/15/2009	4070	SMCMUA	Utilities	-109.03
12/15/2009	4071	J C P & L	-SPLIT-	-1,486.39
12/29/2009	4072	Hanover Sewerage Authority	Utilities	-104.89
12/29/2009	4073	Metro Flag	Operating Materials & Supplies	-225.00
12/29/2009	4074	Chief Supply Corp.	Operating Materials & Supplies	-135.99
12/29/2009	4075	Brunners Garage	Car 202	-256.00
12/29/2009	4076	Turnout - Totowa	Operating Materials & Supplies	-450.96
12/29/2009	4077	Township of Hanover	Operating Materials & Supplies	-428.65
12/29/2009	4078	Exxon Fleet	Operating Materials & Supplies	-1,170.56
12/31/2009	eft	Board of Fire Commissioners	-SPLIT-	-12,536.42
12/31/2009	eft	PFRS	Pension Expense	-2,080.19

12/31/2009	4079	Witmer Associates, Inc	Operating Materials & Supplies	-152.98
12/31/2009	4080	Coffee Lovers	Operating Materials & Supplies	-221.50
12/31/2009	4081	Concern	Professional Services	-500.00
12/31/2009	4082	Cablevision	Utilities	-240.90
12/31/2009	4083	Verizon Wireless	Utilities	-327.96
12/31/2009	4084	Clean Air Company	Purchase of Assets	-31,748.09
12/31/2009	4085	ACS Affiliated Computer Services	Operating Materials & Supplies	-3,280.00
12/31/2009	4086	Township of Hanover	Operating Materials & Supplies	-145.85
12/31/2009	4087	Sprint	Utilities	-59.99
01/06/2010	4088	Galls Inc.	Operating Materials & Supplies	-256.93
01/11/2010	4089	STAPLES CREDIT PLAN	Office Supplies	-731.14
01/11/2010	4090	Jonach Electronics	Operating Materials & Supplies	-320.00
01/11/2010	4091	Joseph Cortright	Operating Materials & Supplies	-38.60
01/11/2010	4092	Finish Line Car Wash	Operating Materials & Supplies	-27.00
01/11/2010	4093	Politi Auto Parts	Operating Materials & Supplies	-99.45
01/11/2010	4094	Hanover Twp Fire Dist #3	EMS Services	-16,420.00
01/11/2010	4095	C F Services	-SPLIT-	-3,466.34
01/11/2010	4096	Minerva Cleaners	Operating Materials & Supplies	-135.00
01/11/2010	4097	Firefighters Equipment Company, Inc.	Operating Materials & Supplies	-119.85
01/11/2010	4098	Liberty Mutual Insurance Group	Workers Compensation	-3,153.00
01/11/2010	4099	Joseph Cortright	Operating Materials & Supplies	-380.00
01/11/2010	4100	Employment Horizons	Building Maintenance	<u>-195.00</u>
				-
				140,793.41

Comm. Cobane made a motion to adjourn. The motion was seconded by Comm. Hansch and passed unanimously.

The meeting was adjourned at 8:34.

Respectfully submitted,

Janet Gant-Hammond, Board Assistant